CITIZEN'S COMPLAINT FORM

CITY OF ENCINITAS
Code Enforcement Division
505 South Vulcan Avenue
Encinitas, California 92024
(760) 633-2685 fax (760) 633-2818
code@encinitasca.gov

IN ORDER FOR A COMPLAINT TO BE RECEIVED BY THE CITY, THE COMPLAINANT MUST COMPLETE & SIGN THIS FORM. This complaint form may be released pursuant to a California Public Records Act Request, a court order or by permission of the complainant. If you have any questions, please contact the Code Enforcement Office at (760) 633-2685.

ADDRESS/LOCATION OF ALLEGED VIOLATION:

_____

Property Owner's Name: _____ Phone: _____

Property Owner's Address: _____

Tenant's Name: _____ Phone: _____

Violation Description and Supporting Evidence: **(if needed attach separate sheet)**

_____

_____

_____

_____

_____

_____

_____

_____

Complainant's Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Fax: _____ E-mail address: _____

Complainant certifies under penalty of perjury that the information set forth above is true and correct of Complainant's own knowledge.

_____ _____

Complainant's Signature Date

CITY OF ENCINITAS MEDIATION PROGRAM

The City offers a mediation program as an alternative means of resolving code violation complaints. This approach allows neighbor-to-neighbor discussion, with the aid of a city-supplied mediator, and often results in a more cooperative resolution. If you are interested in considering mediation, please view the City's Mediation Program webpage at http://www.encinitasca.gov/mediation , or for Mediation Program questions only, contact Diane Langager via phone at 760-633-2714 or via email at dlangag@encinitasca.gov .