



Dear Rental Assistance Applicant,

Attached is the Pre-application Form for the City of Encinitas Housing Authority Rental Assistance Program.

The Pre-application Form should be completed thoroughly. After you have completed, signed and dated the application, please mail the form to the address below.

We currently have a very long waiting list. It is estimated to be seven or more years for eligible applicants.

You will be notified by mail when your name is reached on the waiting list. If your mailing address changes, you must notify us in writing.

Please be aware that first priority on our waiting list will be given to persons who live or work in the City of Encinitas. If you do not live/work in Encinitas, then we anticipate that your name **WILL NOT** be reached on our waiting list. If you live outside of our area, it is suggested that you contact the housing authority that covers the area in which you live.

Thank you,

Waiting list staff

Enclosures





<b>HOUSEHOLD INFORMATION</b>		
<b>Please respond to the following questions:</b>		
1. Are you, your spouse or deceased spouse a U.S. Veteran?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Are you currently homeless?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Are you or your spouse disabled or handicapped?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Are you or your spouse 62 years of age or older?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Are you or your spouse employed? <i>If yes, how many hours per week?</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Do you or your spouse work in the City of Encinitas? <i>If yes, give place of employment:</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Do you or your spouse attend school or job training? <i>If yes, how many hours per week/units?</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Are you being displaced or required to move due to governmental action?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. Have you or any family member ever engaged in drug related, criminal, or violent criminal activity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. Have you or any family member ever been evicted due to drug related or violent criminal activity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11. Have you or any family member ever lived in subsidized housing?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12. Do you or any family member owe money to any Housing Agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13. Is there a fulltime student over 18 years of age in your household?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
14. Does anyone outside of your household pay for any of your bills or give you money?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Provide an explanation for any "yes" answers to questions 9-14**

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\_\_\_\_\_

\_\_\_\_\_

**Important:** This application must be completed and returned or your name will not be placed on the waiting list. It is your responsibility to notify the Housing Authority in writing if you have a change in address, income, or if your family composition changes. Failure to reply to any correspondence, requests for updated information, or appointments will result in your application being deleted from the waiting list.

I certify that all statements on this pre-application are true and correct.

\_\_\_\_\_  
Signature of Head of Household                      Date

\_\_\_\_\_  
Signature of Other Adult                                      Date

**NOTE TO ALL APPLICANTS:** The Encinitas Housing Authority is committed to providing equal housing opportunity for all people regardless of race, color, age, ancestry or national origin, religion, sex, disability, familial status or any other protected class under Federal and State Law. If you believe you have been a victim of discrimination, or have any questions about fair housing, please contact Legal Aid Society of San Diego at (844) 449-3500. You may also contact the U.S. Department of Housing and Urban Development's Fair Housing hotline at (800) 669-9777.

**Maximum annual income to qualify for the rental assistance program:**

- 1 person household: \$29,750
- 2 person household: \$34,000
- 3 person household: \$38,250
- 4 person household: \$42,500
- 5 person household: \$45,900
- 6 person household: \$49,300
- 7 person household: \$52,700
- 8 person household: \$56,100

**Effective 3/28/2016 and updated annually**