

HOW TO READ INFORMATION LOCATED ON AN OFFICIAL COURTESY OR DELINQUENCY NOTICE

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City of Encinitas
C/O Citation Processing Center
P.O. Box 10479
Newport Beach, CA 92658-0479

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SAMPLE, NOTICE
PO BOX 1234
ENCINITAS, CA 92024

IF YOU RECEIVED THIS NOTICE IN ERROR – SEE THE REVERSE SIDE

Our records indicate parking citation(s) were issued to this vehicle. No response to the original parking citation(s) has been received or your response was incomplete. As the registered owner or lessee at the time the vehicle was cited, you are responsible for responding to this notice. Your options are as follows:

- 1) Pay the parking citation indicated below online at www.CitationProcessingCenter.com OR by mail at the address indicated below OR by telephone at 1-800-989-2058
- 2) File an affidavit of non-liability (see reverse)
- 3) Appeal the parking citation

Your payment or appeal must be received no later than 14 days from the DATE OF THIS NOTICE. To submit an appeal, provide a written explanation online at www.CitationProcessingCenter.com or send by mail to: The Issuing Agency, C/O Citation Processing Center, P.O. Box 11024, Newport Beach, CA 92658-5016. THE DMV MAY WITHHOLD RENEWAL OF YOUR VEHICLE REGISTRATION IF YOU FAIL TO RESPOND! Vehicles with 5 or more citations may be impounded or immobilized pursuant to California Vehicle Code Sections 22651(i)(1) and 22651.7. For additional information please visit www.CitationProcessingCenter.com or call 1-800-989-2058 and review the back of this notice.

Citation #	Date & Time Issued	Description of Violation	Location	Amount
P79458	01/01/2015 11:00 PM	\$200(A), MISSING PLATE	505 S VULCAN AVE	\$43.00

Notice Date	Notice Number	Plate/VIN	State	Make
01/22/15	TW123456789	0ABC123	CA	HOND

SAMPLE, NOTICE
PO BOX 1234
ENCINITAS, CA 92024

A convenience fee may be applied

Visa Master Card Discover American Express

Number _____ Exp. _____ Zip Code: _____

Signature _____ Phone _____

01/01/2015 P79458 43.00

**OFFICIAL COURTESY NOTICE UNPAID
PARKING CITATION(S)**

Vehicle Information
Plate/VIN: 0ABC123
State: CA
Make: HOND

NOTICE DATE: 01/22/15

AMOUNT DUE: \$43.00

IMPORTANT

1. Send check or money order. NO CASH. US funds only.
2. Print citation number on your payment.
3. To ensure proper credit, return the bottom portion of this notice with your payment.
4. Failure to respond will result in the loss of your right to appeal.

TOTAL DUE NOW \$43.00

DUE AFTER 02/27/15 \$86.00

DO NOT SEND CASH. WRITE CITATION # ON PAYEE MAKE CHECK OR MONEY ORDER PAYABLE TO:

City of Encinitas
C/O Citation Processing Center
P.O. Box 10479
Newport Beach, CA 92658-0479

Address of Responsible Party

Vehicle Information

Date of Courtesy Notice

Penalty Amount Due as of Notice Date

Important information on appeal options and/or subsequent penalties

Original Citation Number

Notice Information

Date, time, location & violation description on citation.

Original Penalty Amount

Total Due AFTER Date

Vehicle Plate, VIN, State of Registration, and Make of vehicle

Where to send payment

Address of Responsible Party

Credit card information for payment by mail