



AFFORDABLE HOUSING PROGRAM
INCOME AND RENT CERTIFICATION FORM

AFFORDABLE UNIT ADDRESS:
NAME OF OWNER:
OWNER CONTACT: (e-mail)
RENTAL RATE: \$ per month
Check all tenant-paid utilities: Gas/Electric Water Sewer Trash
Is owner living on site? Yes No
(Phone #)
UNIT SIZE: studio OR # Br Ba

Table with 4 columns: Full Name, Relationship, Date of Birth, and a numbered row (1-5) for household composition.

Same tenant as previous year? Yes No

HOUSEHOLD GROSS INCOME: \$ per (weekly, bi-weekly, monthly, annually). Household income includes the combined gross income of each adult (over 18 years) member of the household.

SOURCE DOCUMENTATION (Check Applicable and Include with This Form)

- Tax Return Social Security/Supplementary Income
Pay Stubs (3 months) Unemployment or Public Assistance

Table with 5 columns: Name, Employment or Wages, Soc. Security/Pensions, Public Assistance, Other Income. Includes a TOTALS row and an 'Add totals from above' row.

Table with 4 columns: Name, Type of Asset, Cash Value of Asset, Annual Income from Asset. Includes a TOTALS row and a calculation for imputed income from HUD Passbook Rate.

Total Annual Household Income from all Sources \$



CERTIFICATION

OWNER CERTIFICATION

I/We have read the information submitted above, and certify that the information is accurate and complete to my/our knowledge. I/We acknowledge and understand that a material misstatement fraudulently made in this affidavit or in any other statement made by me/us in connection with the affordability restriction recorded against this property will constitute a federal violation punishable by fine and abatement of use of subject property, which will be in addition to any criminal penalty imposed by law.

Signature

Date

TENANT CERTIFICATION

I, _____ (name) certify that I currently reside at _____ (address), and that my household's annual gross income is \$ _____ and my monthly rental payment is \$ _____. I/We have read the information submitted above, and certify that the information is accurate and complete to my/our knowledge. I/We acknowledge and understand that a material misstatement fraudulently made in this affidavit or in any other statement made by me/us in connection with the affordability restriction recorded against this property will constitute a federal violation punishable by fine and abatement of use of subject property, which will be in addition to any criminal penalty imposed by law.

Signature

Date

2020 INCOME AND RENTAL LIMITS

The maximum allowable income and rental rates are based on the Area Median Income (AMI) levels for the County of San Diego, established by the California Department of Housing and Community Development (HCD). These levels are effective April 30, 2020, and are adjusted annually.

Maximum Gross Annual Income Limits				Affordable Housing Costs*				
Household Size	Very Low	Low	Moderate	Renters	Unit Size	Very Low	Low	Moderate
1	\$40,450	\$64,700	\$77,900		Studio	\$811	\$973	\$1,784
2	\$46,200	\$73,950	\$89,000		1-Bd	\$927	\$1,112	\$2,039
3	\$52,000	\$83,200	\$100,150		2-Bd	\$1,043	\$1,251	\$2,294
4	\$57,750	\$92,400	\$111,250		3-Bd	\$1,159	\$1,391	\$2,549
5	\$62,400	\$99,800	\$120,150		4-Bd	\$1,251	\$1,502	\$2,753
6	\$67,000	\$107,200	\$129,050	*Allowance for tenant-paid utilities must be deducted from rent. See the most recent Utility Allowance Schedule published by the Encinitas Housing Authority.				
7	\$71,650	\$114,600	\$137,950					
8	\$76,250	\$122,000	\$146,850					

PLEASE RETURN COMPLETED FORM TO:

City of Encinitas
Development Services Department
Attn: Housing Division
505 S. Vulcan Ave., Encinitas, CA 92024