

*DRAFT MINUTES OF THE ENCINITAS URBAN FOREST ADVISORY COMMITTEE  
REGULAR MEETING  
July 26, 2018 5:30 P.M., 505 SOUTH VULCAN AVENUE*

**1. CALL TO ORDER / INTRODUCTIONS**

Committee Chair Mark Jenne called the meeting to order at 5:35 p.m.

Present: Committee Chair Mark Jenne, Brian Bishop, Tim Clancy, Justin Meeker, Carol Parker, Bruce Ritchings, William Morrison

Absent: Mark Wisniewski, City Arborist Chris Kallstrand

Also Present: Assistant City Manager Mark Delin, Utility & Maintenance Field Supervisor John Ugrob

There being a quorum present, the meeting was in order.

**2. ORAL COMMUNICATIONS**

No speakers.

**3. AGENDA**

1) REVIEW AND APPROVE DRAFT MEETING MINUTES FROM JUNE 28, 2018

SPEAKERS:

No speakers.

COMMITTEE ACTION:

Committee member Mark Jenne moved to approve meeting minutes for June 28, 2018 after editing "UFAC member attendance to Encinitas" to add "Environmental Commission." Committee member Justin Meeker seconded. Motion carried. Ayes: Unanimous; Nays: None; Absent: None; Abstain: None.

2) LEVEL 3 ASSESSMENT REVIEW AND RECOMMENDATIONS – TORREY PINE LOCATED AT 1424 CREST DRIVE

WCA recommends removing the Torrey pine tree.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

Committee Member Brian Bishop moved to approve recommendation of removal of the Torrey Pine tree. Tim Clancy seconded. Motion carried. Ayes: Unanimous; Nays: None; Absent: None; Abstain: None.

3) ENCINITAS URBAN FOREST MANAGEMENT PLAN DEVELOPMENT DISCUSSION AND RECOMMENDATIONS

SPEAKERS:

No speakers.

**COMMITTEE ACTION:**

Tim Clancy recommends terminating the discussion of a strategic plan and readdressing when City Arborist is present. **No motion made.**

4) UFAC RECOMMENDATIONS FOR THE DEVELOPMENT OF AN INVASIVE SPECIES PROGRAM OF CASTOR AND TOBACCO TREES

SPEAKERS:

No speakers.

**COMMITTEE ACTION:**

Item is tabled until Committee Member Wisniewski is present. **No committee action needed for this item.**

5) ISHB UPDATE

SPEAKERS:

No speakers.

**COMMITTEE ACTION:**

No update was given. **No committee action needed for this item.**

6) FURTHER DISCUSSION ON TREE PLANTING/PRUNING/CARE WORKSHOP

SPEAKERS:

No speakers.

**COMMITTEE ACTION:**

Tim Clancy recommended live-film pruning demonstration at the Arbor Day event and including information on City Urban Forest Management Program website on proper tree care. Bruce Ritchings and Committee Chair Mark Jenne will bring resources and information back at the next meeting. **No committee action needed for this item.**

7) DOWNTOWN STREET TREE MANAGEMENT PLANNING UPDATE

Tim Clancy and William Morrison provided update from last subcommittee meeting.

SPEAKERS:

No speakers.

COMMITTEE ACTION:

**No committee action needed for this item.**

**4. AGENDA ITEMS FOR FUTURE MEETINGS**

- Item 3 Continued - Encinitas Urban Forest Management Plan Development Discussion and Recommendations
- Item 4 Continued – UFAC Recommendations for the Development of an Invasive Species Program of Castor and Tobacco Trees
- Item 5 Continued – ISHB Update
- Item 6 Continued – Further Discussion on Tree Planting/Pruning/Care Workshop
- Item 7 Continued – Downtown Street Tree Management Planning Update
- Update on Trees on Saxony Road
- City Tree Permit Application Review
- Sycamore Trees on Garden View Area

**5. ADJOURNMENT**

Meeting was adjourned at 7:12 p.m.