

**DRAFT MINUTES OF THE ENCINITAS URBAN FOREST ADVISORY COMMITTEE
REGULAR MEETING**

FEBRUARY 28, 2019 5:30 P.M., 505 SOUTH VULCAN AVENUE

1. CALL TO ORDER / INTRODUCTIONS

Committee Chair Mark Jenne called the meeting to order at 5:36 p.m.

Present: Committee Chair Mark Jenne, Committee members Justin Meeker, Carol Parker, Bruce Ritchings, Brian Bishop

Absent: Mark Wisniewski, William Morrison, Tim Clancy

Also Present: City Arborist Chris Kallstrand, Assistant City Manager Mark Delin

There being a quorum present, the meeting was in order.

2. ORAL COMMUNICATIONS

No speakers.

Speaker name: None

3. AGENDA

1) REVIEW AND APPROVE DRAFT MEETING MINUTES FROM JANUARY 24, 2019

SPEAKERS:

No speakers.

COMMITTEE ACTION:

Committee member Carol Parker moved to approve meeting minutes for January 24, 2019. Committee member Bruce Ritchings seconded. Motion carried. Ayes: Unanimous; Nays: None; Absent: Mark Wisniewski, William Morrison, Tim Clancy; Abstain: None.

Changes in agenda: None

2) CONTINUATION OF DISCUSSION ON TREE PLANTING/PRUNING/CARE WORKSHOP WEBPAGE FOR UFAC

Review draft proposal for tree care page for UFAC webpage. Sheila Cameron submitted a suggestion for the select, maintain and care for trees properly at your home section. Add Tree Tracker to second paragraph. Bruce Ritchings and Brian Bishop have pictures of topped trees to submit to Chris Kallstrand.

SPEAKERS:

Sheila Cameron: Participated in discussion.

COMMITTEE ACTION:

Committee Chair Mark Jenne moved to continue discussion at next meeting. Committee member Bruce Ritchings seconded. Motion carried. Ayes: Unanimous; Nays: None; Abstain: None.

3) **POLICIES AND ORDINANCES DISCUSSION – REVIEW OF CHAPTER 15.02 MUNICIPAL TREE ORDINANCE**

Update was given by Chris Kallstrand, City Arborist.

SPEAKERS:

No Speakers.

COMMITTEE ACTION:

Committee Chair Mark Jenne moved to continue discussion next month after reviewing the documents. Committee member Bruce Ritchings seconded. Motion carried. Ayes: Unanimous; Nays: None; Abstain: None.

4) **2019 ARBOR DAY UPDATE**

Update was given by Carol Parker.

SPEAKERS:

Peter Ash from Trees for Peace: Participated in discussion.

COMMITTEE ACTION:

Committee Chair Mark Jenne moved to continue discussion at next meeting and have Peter Ash give a presentation. Committee member Bruce Bishop seconded. Motion carried. Ayes: Unanimous; Nays: None; Abstain: None.

4. AGENDA ITEMS FOR FUTURE MEETINGS

- Continuation of discussion on Tree Planting/Pruning/Care Workshop webpage for UFAC
- Continuation of Policies and Ordinances discussion – Review of Chapter 15.02 Municipal Tree Ordinance
- 2019 Arbor Day update
- Trees for Peace Presentation – Peter Ash
- Deep Root Presentation
- Put Right Tree in Right Space Presentation – SDG&E
- Cal Fire Presentation – Lynette Short

5. ADJOURNMENT

Committee member Brian Bishop Mark made a motion to adjourn meeting. Committee member Bruce Ritchings seconded. Ayes: Unanimous; Nays: None; Abstain: None.

Meeting was adjourned at 6:40 p.m.

6. REOPEN

Committee Chair Mark Jenne reopened the meeting at 6:43 p.m.

7. AGENDA ITEMS FOR FUTURE MEETINGS

- Joint UFAC and Environmental Commission Special Meeting

8. ADJOURNMENT

Committee Chair Mark Jenne made a motion to adjourn meeting. Committee member Bruce Ritchings seconded. Ayes: Unanimous; Nays: None; Abstain: None.

Meeting was adjourned at 6:47 p.m.

DRAFT