



City of Encinitas
FY 2021-22 Annual Action Plan



Development Services Department
505 S. Vulcan Avenue
Encinitas, CA 92024

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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Incorporated in 1986, the City of Encinitas (“City”) is in the North County coastal region in San Diego County and is bounded by the cities of Carlsbad to the north, Solana Beach to the south, and an unincorporated area of San Diego County to the east. Since incorporation, the City has grown to an estimated population of 62,595 and has many great community assets, including a transit center, which connects travelers to downtown San Diego and north to Oceanside and Los Angeles, as well as over 40 acres of beaches.

The Consolidated Plan

The Five-Year Consolidated Plan (ConPlan) is a document submitted to the U.S. Department of Housing and Urban Development (HUD) and serves as a planning tool for entitlement jurisdictions funded by Community Development and Planning (CPD) formula grant programs. Under the Cranston-Gonzalez National Affordable Housing Act, passed by Congress in 1990, jurisdictions that receive CPD formula grants are required to prepare a comprehensive three to five-year plan for use of those funds. The City of Encinitas has been an entitlement community since 1990 and receives CDBG funding directly from HUD each year. Due to its population size, the City receives CDBG funding only, but it utilizes HOME funding through the County of San Diego’s HOME Consortium. (The HOME Consortium is composed of Vista, Carlsbad, Encinitas, La Mesa, San Marcos, and Santee.) This ConPlan covers CDBG and non-federal housing and community development resources. The City’s anticipated total allotment for the Consolidated Plan period is approximately \$1,662,100.

As an entitlement City under HUD, the City receives federal funds in proportion to its population size, concentration of poverty, and other socioeconomic and demographic data. To receive funds, the City must complete and submit a five-year ConPlan.

Prior to awarding any CDBG funds to eligible programs and activities, it must be determined that one of the three national objectives will be met. To achieve meeting the national objective requirement, most activities and programs are focused on assisting low-income households and neighborhoods.

Entitlement jurisdictions must also meet several other requirements in order to receive CDBG funding. These requirements include: The Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER). The Action Plan designates how cities and states propose to spend the federal block grant funds in a given program year. The CAPER reports on how funds were spent, the households that benefitted from the funds, and how well the entitlement community met its annual goals for housing and community development activities.

2. Summary of the objectives and outcomes identified in the Plan

The City determined its goals and priorities for the 2020-2025 ConPlan through community and stakeholder feedback, U.S. Census Bureau data, and data from 2-1-1 San Diego, the region’s

Community Information Exchange (CIE). These priorities are:

- Assist in increasing and preserving affordable housing opportunities for low-and-moderate income households.
- Prevent and reduce homelessness.
- Improve public infrastructure and facilities.
- Invest in public services for low-and moderate-income residents.

These four priorities represent the varied needs that emerged during the ConPlan development process. Nearly half of all renters and a third of homeowners spend more than 30 percent of their monthly income on housing costs, indicating many households struggle with the cost of living in Encinitas. Fair housing also falls within the housing priorities.

It is important to note that new construction of housing is generally ineligible under the CDBG program. However, certain activities related to the development of new housing are eligible. Those activities include, acquisition of sites on which the building will be constructed for the use or release as housing, clearing of toxic chemicals on property to be used for new housing construction, site improvements to publicly-owned land to enable the property to be used for the new construction of housing, provided that the improvements are undertaken while the property is still in public ownership, and the cost of disposing of real property, acquired with CDBG funds, which will be used for new construction of housing (§570.201(a), (b), (c), (d)). Whenever possible, CDBG may be utilized to leverage funding for new affordable housing construction only under the circumstances described above.

3. Evaluation of past performance

As part of the Consolidated Planning process, the City is required to submit an annual Consolidated Annual Performance and Evaluation Report (CAPER), which reports on how funds were spent, the households that benefitted from the funds, and the progress toward meeting its annual goals for housing and community development activities. These reports are reviewed by City Council and posted on the City's website. Below is a summary of the accomplishments during the previous five-year period:

- 26 LMI households provided grants for residential rehabilitation
- 157 residents provided fair housing services
- 7,121 homeless residents served by local shelters and service providers
- 321 senior residents provided meals
- 4 sidewalks/roads constructed in LMI areas
- 6 facility improvements

4. Summary of citizen participation process and consultation process

The City held a CDBG Applicant workshop on January 26, 2021. The purpose of the workshop was to provide an overview of the CDBG program and the City's goals and objectives. The workshop was also an opportunity to answer frequently asked questions and provide technical assistance to applicants. A total of seven individuals attended the meeting, representing several community organizations.

The public and stakeholders were notified of the request for proposals through a publication in a local newspaper, direct email notification, the City's Website, and posting at multiple public facilities, such as the library and community/senior center.

The City Council held a public hearing on March 24, 2021 to authorize funding recommendations for CDBG projects and activities for incorporation in the draft FY 2021-22 Action Plan. Two community members provided written comments support of the recommended action at the March 24th meeting. Residents and stakeholders were notified of the public hearing through a publication in a local newspaper, direct email notification, and posting on the City's Website.

The draft Annual Action Plan was available for public review and comment for 30 days, from March 26, 2021 to April 26, 2021. Copies were available to the public on the City's Website at www.encinitasca.gov. Due to the current COVID-19 global pandemic, the City has closed all public facilities. Hard copies were available upon request.

All public comments received during the review period are included in Appendix A.

5. Summary of public comments

Any public comments received are included in Appendix A.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments are included in Appendix A.

7. Summary

The FY 2020-25 Consolidated Plan priority needs are shown below. Each of the activities funded in the FY 2021-22 Action Plan meet one of the identified priorities. Prioritization of needs is given to help allocate funds to the needs identified during the ConPlan period. High Priority

- Homeless services, prevention and shelter
- Low-income renter and homeowner assistance
- Seniors housing and services
- Fair housing
- Affordable Housing
- Public Improvements
- Public Infrastructure
- Public Services for special needs populations

The Process

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan, Action Plan and those responsible for administration of the CDBG grant program administration.

Table 1– Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	City of Encinitas	Development Services Department

The City's Development Services Department is responsible for overseeing the City's administration of the CDBG program, including development of the ConPlan, corresponding Annual Plans, and CAPERS. The County of San Diego is lead agency for HOME funding, which the City utilizes as a member of the County's HOME Consortium. The implementation of programs funded by CDBG and HOME may be done in conjunction with other City departments such as Parks, Recreation and Cultural Arts and Public Works. The Encinitas Housing Authority is responsible for administering the Section 8 Housing Choice Voucher Program. The City will, at times, utilize the services of a specialized consultant to assist the City in carrying out the activities during each program year.

CDBG Program contact information

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Public Participation

AP- 10 Consultation – 91.100, 91,200(b), 91.215(I)

1. Introduction

As a part of the draft Action Plan development process, the City consulted with local non-profit agencies and the public through a public applicant workshop, and a City Council Public Hearing. The outreach and consultation efforts are also described in the Executive Summary and Citizen Participation sections of this Action Plan. Comments received can be found in Appendix A.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

The City of Encinitas has long communicated and collaborates with many governmental and non-governmental agencies in the region to address the needs of the City’s LMI population. The City’s formalized collaborative efforts include being a member of the County of San Diego’s HOME Consortium and a supporter of Alliance for Regional Solutions (ARS), North County San Diego’s collaborative network of homelessness service providers.

Encinitas’ City Council-manager form of government also allows members of its governing body to work closely with the City’s many departments and other regional entities and committees throughout the County. These affiliations include:

- San Diego Association of Governments (SANDAG), San Diego County’s federally recognized metropolitan planning organization (MPO)
- Regional Task Force on the Homeless (RTFH), the region’s HUD Continuum of Care (CoC)
- San Diego Regional Alliance for Fair Housing (SDRAFFH)
- Quarterly convenings of local CDBG program administrators

RTFH and the City’s fair housing service provider were both interviewed in developing the ConPlan. The City will continue to maintain partnerships with these and other agencies to achieve its long-term housing and community development goals. Additionally, the City maintains its own housing authority, which administers Housing Choice Vouchers (Section 8 rental assistance) and monitors over 150 affordable housing units and over 130 affordable multi-family units. As resources or policies change, the City can coordinate directly through the City of Encinitas Housing Authority to help fulfill overall housing goals and objectives.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The RTFH organizes the annual Point-in-Time Count (PIT), in which the community engages and surveys those experiencing homelessness countywide to provide a count of the region’s sheltered and unsheltered homeless community. The 2020 PIT counted a total of 80 individuals, in Encinitas which includes San Dieguito, Solana Beach, and Del Mar. Of the total individuals

experiencing homelessness during the point-in-time count, a total of 25 were counted in temporary shelter, such as emergency shelter and transitional housing.

Additionally, in 2020 the City launched a pilot outreach program in partnership with the County of San Diego and the CRC called HOPE — Homeless Outreach Program for Empowerment. The HOPE Project assists those experiencing homelessness find housing, obtain medical care, and transportation. Outreach is conducted by City sheriff's deputy and a social worker to assess the needs and connect individuals to resources through compassionate enforcement. The HOPE Project will serve vulnerable populations, including the chronically homeless.

The City has supported homelessness shelters and services, either through its CDBG program or other funding sources, for many years. Nonprofit partners include Catholic Charities, Interfaith Shelter Network, Interfaith Community Services, 2-1-1 San Diego, and Community Resource Center (CRC). Through CRC the City funds a program called Opening Doors which, in keeping with the Housing First model, pairs individuals and families experiencing homelessness with a housing navigator to connect them to permanent housing.

The key to the City's progress on addressing homelessness is its involvement with ARS and RTFH. Coordinated activities include the PIT, as well as services and shelters for those experiencing or at-risk of homelessness. Additionally, ARS staff provided input on the most pressing needs as it pertains to homelessness. Its Bridge to Housing committee, comprised of service providers and stakeholders, also informed the development of the ConPlan.

Given the community need related to homelessness, the City began developing a Homeless Action Plan in 2020 to determine the current community needs, recommendations to improve homeless services and partnerships, and assess current efforts to address homelessness. The Homeless Action Plan, adopted in February 2021, describes goals to ensure the City continues towards its goal of reducing homelessness and is in alignment with the CoC's strategy to address homelessness. It also provides the City with strategies based on the demographics of the current population experiencing homelessness. The Homeless Action Plan identifies the interventions best suited to those experiencing homelessness in Encinitas.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The City of Encinitas does not administer ESG funds; however, RTFH and ARS were consulted in the development of the Annual Action.

2. Agencies, groups, organizations and others who participated in the process and consultation

Table 2— Agencies, groups, organizations who participated

Organization	Agency/Group/ Organization	What Section of Plan was addressed by consultation?	Briefly describe how organization was consulted. What are anticipated outcomes of the consultation or areas of improved coordination?
Community Resource Center	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Meals on Wheels	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
San Dieguito Alliance	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Interfaith Shelter Network	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Interfaith Community Services	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
YMCA of San Diego	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Easter Seals	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
United Way	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Head Start	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
TERI, Inc	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Legal Aid Society	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
North County Lifeline	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.
Quality Children's Services	Public Services	Needs Assessment	Agency invited to applicant workshop and community meetings. Anticipated outcome of the consultation is improved planning efforts and leveraging opportunities.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Encinitas consulted with agencies and non-profits that offer programs and assistance to Encinitas residents. No agency or organization was purposely excluded from providing input on the Annual Action Plan.

The City participates in many regional planning efforts and working groups aimed to improve coordination in the delivery of housing and community development related programs and services in the San Diego region. Separately, the State of California has recently bolstered its funding for housing and homelessness programs. For example, Senate Bill 2 (Atkins) creates a permanent source of funding for affordable housing and the Homeless Emergency Aid Program (HEAP) provided additional funding to Continuums of Care throughout the State. It is important that the City coordinate with local partners and stakeholders to best leverage potential new funding and resources.

Lastly, the City consulted with the County of San Diego’s Office of Emergency Services on increasing its resilience to natural hazards for LMI residents, as well as risks expected to increase due to climate change. The County of San Diego has released a countywide framework for recovery planning identifying the roles and responsibilities at the local, state, and federal levels and resources that may be activated to address recovery in the County.

Table 3– Other local / Regional / Federal Planning Efforts Considered

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
2013-2021 Housing Element	City of Encinitas	The Housing Element is the State-recognized strategy for addressing the City’s housing needs. The City’s Housing Element recently received State certification and this ConPlan aligns with the goals of the Housing Element.
City of Encinitas Strategic Plan	City of Encinitas	The Strategic Plan is regularly updated by the City Council to reflect the Vision, Mission, Operating Principles, and Strategic Focus Areas and Key Goals.
City of Encinitas Climate Action Plan	City of Encinitas	A Climate Action Plan to migrate the impacts of climate change.

AR-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

The City conducted an applicant workshop in January 2021. A total of seven (7) people were in attendance. The purpose of the workshop was to provide an overview of the CDBG program, the City's Consolidated Plan, and application process.

The City Council held a public hearing on March 24, 2021 to authorize funding recommendations for CDBG projects and activities for incorporation in the draft FY 2021-22 Action Plan. At that meeting, two individuals provided written comments in support of the recommended action. Residents and stakeholders were notified of the public hearing through a publication in a local newspaper, direct email notification, and posting on the City's Website.

The draft Action Plan was available for public review and comment from March 26, 2021 - April 26, 2021. The draft Action Plan was available on the City's website. Due to the COVID-19 outbreak, effective March 18, 2020 all public-facing City facilities are closed to the public. Hard copies will be mailed or emailed upon request. Hard copies were made available by request. All public comments received during the 30-day public review period are included in Appendix A. The City Council approved the FY 2021-22 Action Plan at a public hearing on April 28, 2021.

Table 4 – Citizen Participation Outreach

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received
CDBG applicant Workshop	CDBG Applicants and the general public	The City conducted a workshop for CDBG applicants to provide information about the CDBG program and the City's Annual Action, and application requirements. Seven (7) people attended.	All comments are included in Appendix A
City Website	All Encinitas Residents, CDBG Stakeholders and general public	The CDBG applicant workshop, availability of funds notice and public hearing information was posted on the City's website.	All comments are included in Appendix A
Libraries/Community Center	All Encinitas Residents	The draft Annual Action Plan was available on the City's website for review and comment.	All comments are included in Appendix A
Public Notice	All Encinitas Residents and CDBG Stakeholders	The public was notified of the availability of CDBG funds and application period, and public hearings through a publication in a local newspaper.	All comments are included in Appendix A
Public Hearing	All Encinitas Residents and CDBG Stakeholders	The City of Encinitas held a public hearing on March 24, 2021 to authorize funding recommendations for FY 2021-22 CDBG Activities. Two written public comments were received at the March 24, 2021 meeting, both in support of the recommended action. The City Council approved the FY 2021-22 Annual Action Plan at Public Hearing on April 28, 2021.	All comments are included in Appendix A.

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c) (1,2)

Introduction

For FY 2021- 22, the City of Encinitas is receiving \$353,509 in CDBG funding.

Table 5 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 5				Expected remainder of ConPlan: \$	Narrative Description
			Annual Allocation \$:	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal	Public Services Administration Public Facilities Public Infrastructure	\$353,509	\$0	\$5,400	\$358,909	\$ unknown	The annual CDBG grant \$353,509

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

To address the priority needs and objectives identified within the ConPlan, the City receives the following sources of federal funding; CDBG, and Section 8 Housing Choice Voucher (HCV). The Encinitas Housing Authority administers the Section 8 HCV program and provides rental subsidies to approximately 96 very-low-income Encinitas households annually. The HVC program participants pay approximately 30 percent of their income towards the rent, and the Housing Authority pays the remainder of the rent.

The County of San Diego, as the lead agency in the HOME Consortium, offers a Down payment and Assistance Program for low-income first-time homebuyers. The program provides low-interest, deferred payment loans of up to 17% of the purchase price for down payment assistance and 4%, up to \$10,000 in closing costs assistance. The program has home value restrictions currently \$485,000 for an attached home and \$622,250 for a single-family home, which is typically lower than market prices in Encinitas, making it a challenge for eligible homebuyers to find a home. However, eligible Encinitas households are encouraged to participate in this program. Information on the program is posted on the City’s website.

The County of San Diego offers two types of HOME tenant-based rental assistance programs: a family reunification program and emancipated foster youth program. The City of Encinitas coordinates with local social service providers to ensure that whenever possible, these regional housing resources are made available to eligible Encinitas households.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Encinitas Housing Authority owns 16 units that are occupied by low-income renter households. Participants of the Section 8 Housing Program occupy many of these units. Any available opportunity to leverage CDBG funds in order to make improvements for accessibility for persons with disabilities or make the units more habitable should be taken. As identified within this ConPlan, affordable housing for renters and homeowners has continued to be a high priority for the City.

As the housing crisis has worsened in California, utilizing publicly owned land for affordable housing development has become an increasingly popular policy solution. In January 2019, Governor Gavin Newsom issued an Executive Order directing State agencies to inventory and assess surplus State properties for their development potential as affordable housing. In addition, in January 2020, the Governor has offered local governments and nonprofits access to public lands for emergency homeless shelters. Unfortunately, the State owns just seven surplus properties, resulting in 25 total acres, in San Diego County (none are in Encinitas). For its part, the City regularly reviews its real estate portfolio and assesses if properties are being put to best use.

Discussion

Funding resources to implement the City's Consolidated Plan are limited. The City operates a forgivable CDBG residential rehab loan program. Should any forgiven loans be paid back to the City prior to the end of the term, the City will allocate those funds in a revolving loan fund to be placed back in the residential rehab program. The City will continue to support social service programs serving City residents; however, resources to support the development of new housing are limited. With incentives such as density bonus, reduced development fees, etc. the City may be able to encourage development of additional housing opportunities for lower income residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3) &(e)

(AP) Table 6 – Goals Summary

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
Support service to Encinitas low to moderate residents	2021	2022	Non-Homeless Special Needs	LMI Households City Wide	Senior Housing, Services Youth Services	\$8,256	Public service activities other than Low/Moderate Income Housing Benefit: 65 Persons Assisted
Homeless services, prevention, shelter	2021	2022	Homeless Special Needs	LMI Households City Wide	Homeless Services, Prevention, Shelter	\$44,768	Homeless Person Overnight Shelter: 30 Persons Assisted Homelessness Prevention: 810 Households Assisted
Fair Housing	2021	2022	Non-Homeless Special Needs	LMI Households City Wide	Fair Housing	\$20,513	Availability/Accessibility Households assisted: 20
Public Improvements	2021	2022	Non-Housing Community Development	LMA		\$235,184*	One sidewalk project and ADA curb cuts.
CDBG Administration	2021	2022	Planning and Administration	City wide	CDBG Program Administration	\$50,188	Program Administration

* Includes funding from prior year (\$5,400)

Goal Descriptions

Goal	Fair housing
Description	Retain the services of a Fair Housing provider, promote fair housing education and outreach within Encinitas, and continue to test for discrimination.
Goal	Shelter and services for the homeless
Description	Support provision of homeless services, prevention, and shelter, including: employment preparation, food assistance, financial literacy, rental assistance vouchers, temporary and permanent shelter, and other programs aimed at providing homeless households with tools and resources to gain self-sufficient and end or prevent homelessness.
Goal	Renter and homeowner assistance
Description	Rehabilitation to existing housing units for renters and homeowners, and down payment assistance and tenant-based rental assistance through the San Diego HOME Consortium
Goal	Affordable housing
Description	Assist in facilitation the creation of new affordable rental and homeownership housing through acquisition, preservation, and rehabilitation.
Goal	Public Improvements
Description	Support improvements to facilities that provide services to LMI population.
Goal	Public infrastructure
Description	Support public infrastructure projects that improve safety and accessibility for LMI neighborhoods.
Goal	Public services for LMI and special needs populations
Description	Support provision of services to Encinitas LMI and special needs populations, including youth and seniors.

AP-35 Projects - 91.420, 91.220(d)

Introduction

For FY 2021-22, the City of Encinitas is anticipated to receive \$353,509 in CDBG funding and anticipates reallocating \$5,400 in prior year funds to new projects.

Table 7 – Project Information

Project Name	FY 2021-22 Funding
City of Encinitas Development Services - Administration	\$50,188
Community Resource Center – Homeless Prevention and Intervention	\$24,512
Meals on Wheels – Senior Meal Service Encinitas	\$8,256
Interfaith Community Services – Alliance for Solutions Bridge to Housing	\$20,256
Fair Housing Services	\$20,513
City of Encinitas Development Services – Capital Improvement Projects	\$235,184
Total	\$358,909

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Each of the projects identified for funding during FY 2021-22 meet a priority need and goal within the Consolidated Plan. The methodology of funding to all the eligible public service activities has been the past practice of the City for many years. The allocation methodology is to sustain level funding from FY 2020-21 plus a proration of available funds over all the recommended applicants.

The City received four applications from non-profit organizations for public service programs. The total amount requested for public services is \$52,807 which exceeds the anticipated funding. However, the actual CDBG award was larger than anticipated, so each of the applications were fully funded. The CBDG program limits 15 percent of annual funding to public services, therefore, the City is not able to fully fund the entire request for projects during FY 2021-22. The City will work with the service agencies to ensure that the program specific goals will be met and assist the groups in identifying additional funding opportunities as available and appropriate.

AP-38 Project Summary

Project Summary Information

For FY 2021-22, the City of Encinitas is anticipated to receive \$353,509 in CDBG funding and anticipates reallocating \$5,400 in prior year funds to new projects. A total of \$70,072 will be allocated for Program Administration and Fair Housing Services, \$53,024 allocated to public services, \$235,181 allocated to infrastructure projects during FY 2021-22. Project descriptions are provided below.

Project Name	Community Resource Center Homeless Prevention and Intervention
Goals Supported	Homeless Services, Prevention and Shelter
Needs Addressed	Homeless Services, Prevention and Shelter
Funding	CDBG: \$24,512
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	810
Location Description	Community Resource Center is located at 650 Second Street, Encinitas, CA 92024.
Planned Activities	Community Resource Center offers a variety of services through its Homeless Prevention and Intervention Services program including financial literacy classes, employment preparation, food and utility assistance, supportive shelter, and case management for episodically homeless Encinitas families. The program also offers motel vouchers to provide intermediate shelter for low-income Encinitas families, as well as case management to ensure a successful transition to more permanent housing.
Project Name	Meals on Wheels
Goals Supported	Senior Services
Needs Addressed	Senior Seniors
Funding	\$8,256
Target Date	06/30/2022
Estimate the number and type of families that will benefit from the proposed activities	65 low-income senior households
Location Description	City-wide
Planned Activities	The program provides meals and welfare checks to low-income Encinitas seniors.
Project Name	Legal Aid Society San Diego - Fair Housing Services
Goals Supported	Fair Housing
Needs Addressed	Fair Housing

Funding	CDBG: \$20,513
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	Approximately 30 Encinitas households will benefit from this activity.
Location Description	City-wide.
Planned Activities	Fair Housing services include education and outreach to residents, landlords, and property managers. Fair housing counseling for tenants and landlords and testing to ascertain the level of housing discrimination in Encinitas.
Project Name	Program Administration
Goals Supported	N/A
Needs Addressed	N/A
Funding	CDBG: \$50,188
Description	Overall program oversight and implementation
Target Date	6/30/2022
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	City-wide.
Planned Activities	Oversee compliance, manage budget, conduct monitoring, provide technical assistance, contract management.
Project Name	ADA Improvements - Citywide
Goals Supported	Public Infrastructure
Needs Addressed	Public Infrastructure
Funding	\$235,181
Target Date	06/30/2022
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	Throughout the City
Planned Activities	ADA improvements

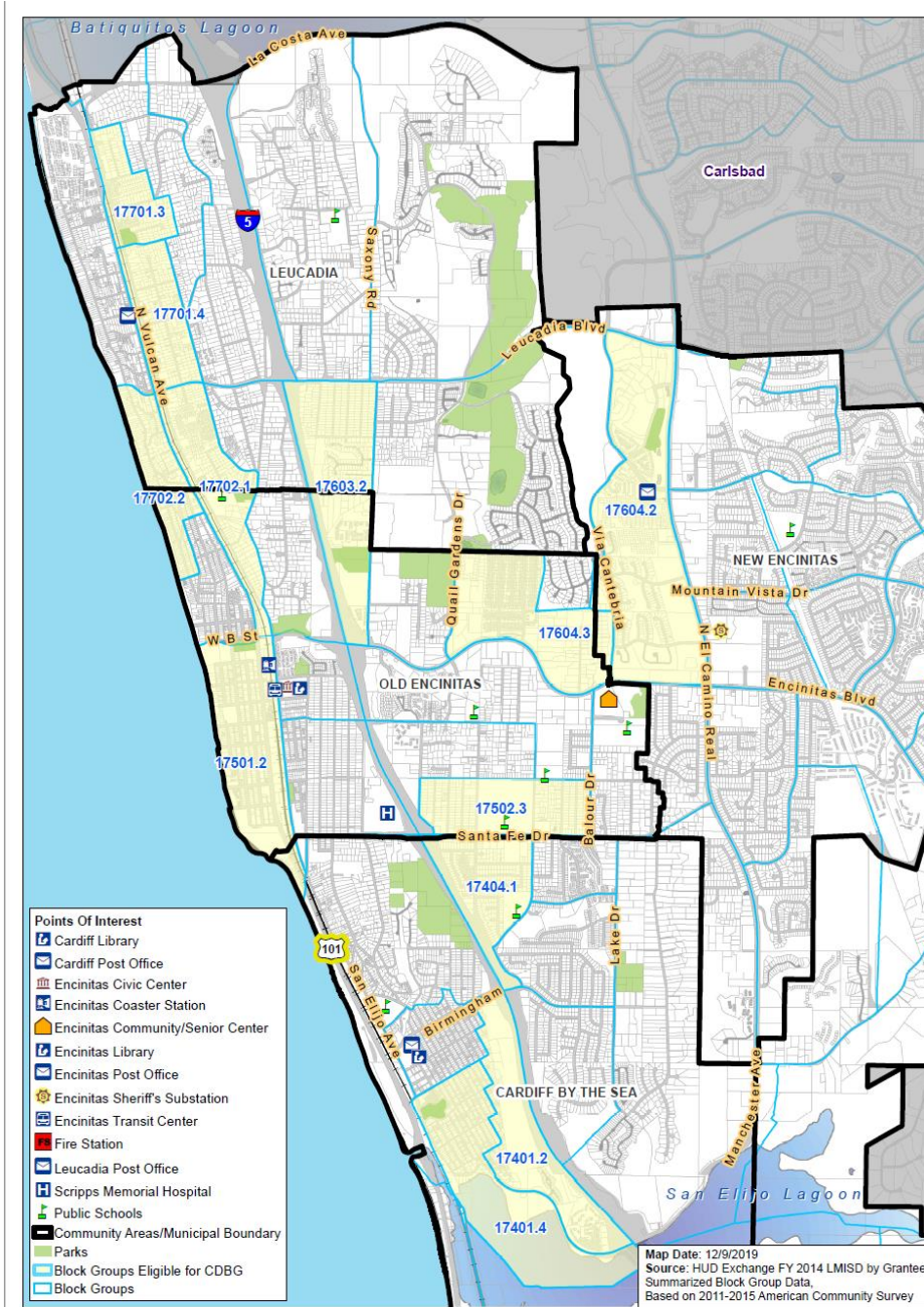
AP-50 Geographic Distribution - 91.420, 91.220(f)

As a relatively small jurisdiction, the City will not be allocating funding on a geographic basis. Funding will be provided to activities and programs based on quality and quantity of applications, as well as their alignment with the ConPlan's priorities and goals. However, some activities must occur within CDBG-eligible block groups. The map below shows the LMI block groups (bounded in blue and highlighted in yellow) in Encinitas that are eligible for place based CDBG activities. Communities with no or very few areas in which 51 percent of residents are LMI have been authorized as Exception Grantees by HUD and are able to undertake area benefit activities.


According to HUD, "Section 105(c)(2)(A)(ii) of the Housing and Community Development Act of 1974, as amended, states that an activity shall be considered to principally benefit low- and moderate-income persons when the area served by such activity is within the highest quartile of all areas within the jurisdiction of such city or county in terms of the degree of concentration of persons of low and moderate income." ¹


¹ <https://www.hudexchange.info/programs/acs-low-mod-summary-data/acs-low-mod-summary-data-exception-grantees/>

This map highlights the eligible census block group areas based on HUD criteria and the most recent American Community Survey (ACS) data.



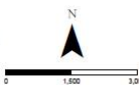
Encinitas CDBG Low/Moderate Income Block Groups





DISCLAIMER:
 This map should not be used for Engineering, Survey, or Site-Specific Analysis. Every reasonable effort has been made to assure the accuracy of the data provided; nevertheless, some information may not be accurate. The City of Encinitas assumes no liability or responsibility arising from the use of or reliance upon this information.

- Map Coordinates: Stateplane NAD83 Feet, CA Zone 6
 - Parcel lines are not survey accurate, and some parcels can be positionally off up to +/- 40 feet.
 - Photo flight date: March 2017. 4 Inch pixel resolution. Digital true color.
 - Orthophoto and Topo positional accuracy meet the precision adequate to support National Map Accuracy Standards for 1" = 100' mapping.



AP-75 Action Plan Barriers to Affordable Housing - 91.420, 91.220(j)

Introduction:

As discussed within the Consolidated Plan and within this Action Plan, the need for affordable housing for Encinitas residents is great. Due to several factors, including the City's desirable location, limited land supply, high cost of land, and limited financial resources, the development of affordable housing continues to be a challenge. According to HomeDex, in February 2020 the median sales price of a single-family home in the County of San Diego was \$760,000, compared to the median sales price of a single-family home in the City of Encinitas, with a median sales price of \$1,550,000.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:

The City of Encinitas is making great strides to reduce land use and zoning regulations and encourage the development of affordable units.

The City Council adopted the 2013-21 Housing Element in 2019, which was later approved by the California Coastal Commission and then certified by the California Housing and Community Development Department. The implementation zoning ordinance for the Housing Element related to Emergency Shelters was approved by the City Council in 2019. Additional zoning amendments related to SROs, Reasonable Accommodations, Transitional, and Supportive Housing were adopted in 2020. The City has also begun the next seven-year housing element cycle. The 2021-29 Housing Element is currently being developed with an anticipated submittal to Housing and Community Development in April 2021.

The City of Encinitas continues to make amendments as needed to comply with various State Housing Laws, such as the Density Bonus law, which enables developers to seek an increase in density and/or request waivers and concessions in exchange for affordable units. The City of Encinitas also has a local Inclusionary Policy, which requires new residential development to contribute to the production of affordable housing. The City Council took actions to amend the Inclusionary Policy in 2018 to increase the requirement from one for every ten, to 10% Very Low, or 15% low- income. Further amendments are also be considered, including establishing an in-lieu fee, which is expected to be considered in 2021.

In April 2019, the City of Encinitas finalized the Permit Ready Accessory Program which encourages the construction of ADUs by offering property owners a selection of eight pre-approved ADU building plans that can be downloaded from the city's website. The program assists property owners in creating ADUs by providing customizable plans, expediting the process, and reducing preconstruction fees. Encinitas also continues to waive planning fees associated with the development of new ADUs. During CY 2020, 129 new building permits were issued for new ADU's.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Entitlement Jurisdictions receiving CDBG funding are required to take actions to affirmatively further fair housing. Fair housing is achieved by ensuring that people are not denied access to housing opportunities because of their race, ethnicity, religion, disability or familial status. The City of Encinitas affirmatively furthers fair housing by contracting for the provision of fair housing services and testing to determine the level of fair housing discrimination in Encinitas. The fair housing services include outreach and education to residents, property managers, lenders, and housing developers, legal assistance or referrals, tenant/landlord mediation, and assistance with filing complaints to HUD.

Entitlement cities report on their efforts to affirmatively further housing choice by completing the Analysis of Impediments to Fair Housing Choice (AI). The AI is a review of impediments or barriers that affect the rights of fair housing choice. The report provides a demographic profile of the County, assesses housing needs of specific income groups, and evaluates housing opportunities available for residents. The AI also analyzes both private market and public sector conditions that may limit or impede access and availability of housing for all segments of the population. While this report assesses the nature and extent of housing discrimination, it also focuses on developing solutions to mitigate or remove such impediments. The City of Encinitas participated in a regional effort to create the previous three AIs. The San Diego Regional AI for FY 2015-2020 was approved by the Encinitas City Council on May 13, 2015 as one of thirteen jurisdictional members of the San Diego Regional Alliance for Fair Housing (SDRAFFH). The Regional Alliance for Fair Housing is a coalition of fair housing organizations, community-based groups, concerned citizens, representatives of the housing industry, and government agencies working toward the goal of affirmatively furthering fair housing. The FY 2020-25 Analysis of Impediments was approved by the City Council in June 2020, however, is pending submittal to HUD due to the suspension of the 2015 Affirmatively Furthering Fair Housing rule.

Current Efforts: The City Council adopted the 2013-21 Housing Element in 2019, which was certified by the California Housing and Community Development Department. The implementation zoning ordinances for the Housing Element related to Emergency Shelters was approved by the City Council in 2019. Additional zoning amendments related to SROs, Reasonable Accommodations, Transitional, and Supportive Housing were initiated later in 2019 and were adopted in 2020. The City has also begun the next seven-year housing element cycle. The 2021-29 Housing Element must be completed and submitted to Housing and Community Development in April 2021.

Actions planned to address obstacles to meeting underserved needs

The City participates in a regional Analysis of Impediments to Fair Housing Choice (AI). The impediments identified as part of the AI are obstacles the City must overcome to provide for its residents. The City's impediments are included in this Action Plan.

The CBDG program limits 15 percent of annual funding to public services, the City is not able to fully fund the entire request for projects during FY 2021-22. The City will work with the service agencies to ensure that the program specific goals will be met and assist the groups in identifying additional funding opportunities as available and appropriate.

Actions planned to foster and maintain affordable housing

The need for affordable housing in Encinitas is great, and far exceeds the available resources to meet that need. According to HomeDex, in February 2020 the median sales price of a single-family home in the County of San Diego was \$760,000, compared to the median sales price of a single-family home in the City of Encinitas, with a median sales price of \$1,550,000. While CDBG may be used to leverage affordable housing development, it is not a sufficient tool to solve the complex issue of providing affordable housing in Encinitas. The City of Encinitas does have the following resources for the creation and maintenance of affordable housing.

Housing Element. The City of Encinitas Housing Element contains many goals and policies geared toward assisting low to moderate income households to find and keep decent and affordable housing.

Density Bonus State Law. The City of Encinitas continues to revise its Density Bonus ordinance to comply with State law. The Density Bonus State law provides new affordable rental and for-sale housing through the development of new subdivisions, when the developer seeks an increase in density above what the property's underlying zoning would allow. Over 40 affordable units have been created through the Density Bonus program.

Affordable Unit Policy. The City of Encinitas offers an amnesty program for homeowners of accessory units that were created without building permits. Once the unit has been brought up to current building and fire code, a covenant is placed on the property reserving the unit as a low-income rental. Over 40 affordable units have been created through this program.

Local Inclusionary Housing Policy. The Inclusionary Ordinance requires developers of new residential projects provide affordable housing; either on on-site or an alternative compliance method. The affordable units can be offered as a rental or homeownership opportunity and are restricted in perpetuity. The City recently updated its Inclusionary Ordinance increasing the requirement from one for every ten, to 10% Very Low, or 15% low- income. Further amendments will also be considered, including establishing an in-lieu fee. Over 140 affordable units have been created through the City's Inclusionary Housing program since its inception.

HOME Program. The County of San Diego, as the lead agency in the HOME Consortium, offers a Down payment and Assistance Program for low-income first-time homebuyers. The program provides first-time homebuyers low-interest, deferred payment loans of up to 17% of the purchase price for down payment assistance and 4%, up to \$10,000 in closing costs assistance. The program has home value restrictions currently \$485,000 for an attached home and \$622,250 for a single-family home, which is typically lower than market prices in Encinitas, making it a challenge for eligible homebuyers to find a home. However, eligible Encinitas Households are encouraged to participate in this program.

The County of San Diego also offers two types of HOME tenant-based rental assistance programs; a family reunification program and emancipated foster youth program. The City of Encinitas coordinates with local social service providers to ensure that whenever possible, these regional housing resources are made available to eligible Encinitas households.

Actions planned to reduce lead-based paint hazards

HUD requires that all CDBG and HOME funded activities comply with HUD's regulations regarding lead-based paint. In accordance with program requirements, the City of Encinitas' Residential Rehabilitation Program requires that each home assisted and built prior to 1978 must undergo lead-based paint testing. If deteriorated lead-based paint surfaces are found, it must be stabilized during the rehabilitation of the property. Abatement must be performed by a certified lead-based paint professional with a certified lead-based paint assessor issuing a Clearance Inspection prior to the issuance of the Notice of Completion.

Actions planned to reduce the number of poverty-level families

Based on the latest ACS data, approximately 6.5 percent of Encinitas residents are living at or below the federal poverty level. This is lower than both California's and the nation's rate, but any amount of poverty is unacceptable. Many issues related to poverty are outside of the City's reach, but the City can and will utilize all available tools and resources to assist those residents living at or below the federal poverty level.

A major partner in reducing poverty in Encinitas is the County, which administers the CalWORKs Program. CalWORKs provides cash aid to needy families to cover the cost of essentials like housing, healthcare, and clothing. It also supports job training through the County and the Community College Districts. The County also administers CalFresh, the federally funded food assistance program that is widely regarded as one of the most impactful anti-poverty programs in the country. The program has demonstrated positive economic impacts, improved health outcomes, and decreased food insecurity.²

Additionally, the County of San Diego funds various non-profit organizations and provides health care and social services, including in North County. The Health and Human Services Agency operates a clinic in Encinitas that provides a range of healthcare services. The City of Encinitas will also continue to support organizations that offer health and social services to Encinitas low-income residents.

The City supplements the County's services with its own resources, including rental assistance vouchers through the local housing authority, CDBG-funded public services, and activities funded by the General Fund. Additionally, the City will seek out any opportunities to create or fund affordable housing for the City's extremely low-income populations.

Rental assistance and affordable housing. The Housing Authority provides rental assistance to approximately 96 households through Section 8 Housing Choice Vouchers. Additionally, the City

² "The Positive Effect of SNAP Benefits on Participants and Communities," Food Research and Action Center (FRAC).

continuously seeks opportunities to create or fund affordable housing for the City's extremely low- income populations.

Adult education. Mira Costa College and Adult School provides low-cost education, including night and online classes for working adults. The college offers academic degrees and certifications in many fields, which can enable graduates to find new careers and better job opportunities.

Job training and employment preparation. The County's Regional Occupational Program provides job training in specialized and technical vocations. The San Diego Workforce Partnership offers free job training and job placement programs through dozens of organizations countywide. The City of Encinitas will also support the Community Resource Center in Encinitas, which includes employment preparation with their Homeless Prevention and Intervention Services programs.

Health and human services. The County of San Diego funds various non-profit organizations and provides health care and social services, including North County Health Services. This agency operates a clinic in Encinitas that provides health care for indigent people, as well as a maternity healthcare clinic. The City of Encinitas will also continue to support organizations that offer health and social services to Encinitas low-income residents, such as drug abuse counseling and food programs.

Childcare. Encinitas has several low-cost childcare centers, as well as many small and large family day care homes. Quality Children's Services operates a preschool program in Encinitas. Additionally, two Head Start centers for children under five years of age operate in Encinitas.

Actions planned to develop institutional structure

The CBDG program is managed by the Advanced Planning and Housing Section within the Development Services Department. The Advanced Planning and Housing Section is the responsible department for coordinating efforts with the San Diego HOME consortium, and monitoring of existing HOME programs. The Advanced Planning and Housing Section also monitors all the deed restricted units within the City and works very closely with property managers and developers to ensure that compliance with affordability restrictions is maintained.

The Development Services Department offers the opportunity to meet with City Staff in order to become more familiar with the City programs, processes, and requirements prior to application submittal. These meetings are referred to as Staff Advisory Committee (SAC) meetings and are provided free of charge. Developers of housing with affordability requirements are provided with all the necessary information and technical assistance prior to application submittal.

Actions planned to enhance coordination between public and private housing and social service agencies

The City participates in the County of San Diego HOME Consortium, which includes the County

of San Diego, and five other cities (San Marcos, Vista, Carlsbad, Santee and La Mesa). Members of the consortium meet to plan strategies and coordinate funding.

Throughout the duration of the Action Plan, the City will continue to participate in the following regional committees: SANDAG Regional Housing Workforce Group; Regional Task Force on the Homeless; San Diego Regional Alliance for Fair Housing (SDRAFFH); Community Development Block Group Administrators Meeting; and the North County Winter Shelter Collaborative.

The City will continue to maintain partnerships with other local public and private agencies on regional solutions to long-term housing and community development problems. The City will continue to provide technical assistance to developers and community-based organizations that assist the City in the provision of affordable housing and facilities, as these are invaluable partnerships. The City will also encourage coordination and collaboration between non-profit agencies, housing providers and government agencies. Lastly, the City will maintain contact with trade organizations, such as the Building Industry Association (BIA), San Diego Apartment Association (SDAA) and the San Diego Housing Federation. The City will use these partnerships to help achieve the goals and objectives in the FY 2020-25 Consolidated Plan.

The City of Encinitas Housing Authority is housed within the Advanced Planning and Housing Section; therefore, the City is easily able to coordinate directly with the Housing Authority and is able to use the Housing Authority to help fulfill the City's overall housing goals and objectives.

Finally, the City will continue to network and share information with other Housing Authorities through participation in the National Association of Housing and Redevelopment Officials and the Housing Authority Association of Southern California.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I) (1,2,4)

Introduction

The following section describes other program-specific requirements.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

The City of Encinitas does not expect to receive any program income during FY 2021-22.

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

The City of Encinitas does not have any urgent need activities

Appendix A
Citizen Participation Materials

Public Comments

From: Kathy Hollywood
Sent: Tuesday, March 23, 2021 3:57 PM
To: Nicole Piano; Lillian Doherty
Subject: FW: 2021-03-24 Item 08E CDBG FY 2021-22 Report

Mayor and Council have been blind copied on this email.



Kathy Hollywood
City Clerk, City of Encinitas
505 S. Vulcan Avenue, Encinitas, CA 92024
760.633.2601
khollywood@encinitasca.gov
www.encinitasca.gov

Correspondents should be aware that all communications to and from this address are subject to public disclosure and may be reviewed by third parties.

From: Alison Duarte <aduarte@meals-on-wheels.org>
Sent: Tuesday, March 23, 2021 3:52 PM
To: City Clerk <CityClerk@encinitasca.gov>
Subject: 2021-03-24 Item 08E CDBG FY 2021-22 Report

[NOTICE: Caution: External Email]

Public comment for the official record:

Dear City of Encinitas Council Members,

I am writing to you on behalf of Meals on Wheels San Diego County (MOWSDC) in regard to funding of \$8,000 for the CDBG Program Year 2021-2022.

The mission of MOWSDC is to support the independence and well-being of seniors. Meals on Wheels provides the daily delivery of fresh meals to seniors in the City of Encinitas accompanied by a safety check, social visit, care navigator support and referrals to other services if necessary for every day of the week including holidays.

All services are subsidized by 60% and further subsidies are provided to those who qualify. Of all seniors served by Meals on Wheels thus far in the current City of Encinitas in CDBG Program Year, 56% are extremely low income which means they are surviving on less than \$2,025 monthly. Continuation of the City of Encinitas CDBG funds is needed to reach and serve newly identified at-risk seniors who are in need of our services.

MOWSDC is thankful for the Development Services Staff for their recommendation for funding and ask that the City Council authorize funding in accordance to this recommendation. Thank you for your consideration of this matter.

Sincerely,

Ali Duarte
Development Manager of Grants
Meals on Wheels San Diego County

Kind regards,

Ali Duarte
Development Manager - Grants
Meals on Wheels San Diego County
[2254 San Diego Avenue # 200, San Diego, CA 92110](https://www.meals-on-wheels.org)
619 278 4012 | [meals-on-wheels.org](https://www.meals-on-wheels.org)



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From: Kathy Hollywood
Sent: Tuesday, March 23, 2021 5:38 PM
To: Nicole Piano; Lillian Doherty
Subject: FW: Item 08E CDBG FY 2021-2022 Report

Mayor and Council have been blind copied on this email.



Kathy Hollywood
City Clerk, City of Encinitas
505 S. Vulcan Avenue, Encinitas, CA 92024
760.633.2601
khollywood@encinitasca.gov
www.encinitasca.gov

Correspondents should be aware that all communications to and from this address are subject to public disclosure and may be reviewed by third parties.

From: MaryLynn McCorkle <mmccorkle@regionalsolutions.net>
Sent: Tuesday, March 23, 2021 4:06 PM
To: City Clerk <CityClerk@encinitasca.gov>
Subject: Item 08E CDBG FY 2021-2022 Report

[NOTICE: Caution: External Email]

Dear Members of the Council,

The Alliance for Regional Solutions would like to thank you for your continuing support for our Bridge to Housing Shelter Network. We were able to house 829 unique individuals at our shelters last year thanks to the City of Encinitas and all of our funding partners.

For the past fifteen years, the Alliance for Regional Solutions has provided shelter systems addressing the pressing needs of homeless individuals and families in North San Diego County. We have three Alliance for Regional Solutions shelters that provide year-round bridge housing service that offer otherwise highly vulnerable adult clients the opportunity to pave a concrete pathway towards self-sufficiency and stable housing.

The upcoming year of this regional approach will focus on continuing to strengthen support for shelter residents, providing on-site behavioral health assessments, services targeting the chronically homeless, and implementing further collaborative best practices on a regional basis. Our shelters will continue to respond to a rapidly changing reality due to COVID-19 to make sure clients are served in a safe, effective and reliable manner that complies with COVID-19 requirements.

Services under the proposed Bridge to Housing network will include three year-round shelters operating 365 days a year in Carlsbad, Escondido, and Vista, and two rotational winter shelters serving North County Coastal and Inland communities. The requested \$20,000 will help us to continue to help our most vulnerable community members.

We thank you for your consideration.

[The Alliance for Regional Solutions Steering Committee](#)



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Public Notices

The Coast News

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Mail all correspondence regarding public
notice advertising to:
The Coast News
P.O. Box 232550
Encinitas, CA 92023
(760) 436-9737

Proof of Publication

STATE OF CALIFORNIA, ss.
COUNTY OF SAN DIEGO,


I am a citizen of the United States and a resident of the
county aforesaid;

I am over the age of eighteen years, and not a party to or
interested in the above entitled matter.

I am principal clerk of the printer of The Coast News, a
newspaper printed and published weekly and which newspaper has
been adjudged a newspaper of general circulation for the cities of
Carmel Valley, Del Mar, Solana Beach, Encinitas/Cardiff,
Carlsbad, Oceanside, Rancho Santa Fe, Vista, San Marcos,
Escondido, the County of San Diego and the County Judicial
District by the Superior Court of the State of California, County of
San Diego (8/4/94, #677114, B2393, P396); and that the notice, of
which the annexed is a printed copy, has been published in, each
regular and entire issue of said newspaper and not in any
supplement thereof on the following dates, to-wit:


March 12, 2021

I certify under penalty of perjury that the
foregoing is true and correct. Executed at
Encinitas, County of San Diego, State of
California on this 12th of March 2021.



Clerk of the Printer

Space above for County Clerk's Filing Stamp

 PUBLIC NOTICE
CITY OF ENCINITAS

Housing and Community Development Activities
FY 2021-22 Funding Recommendations

PLACE OF MEETING: Council Chambers, City Hall
505 South Vulcan Avenue
Encinitas, CA 92024

Notice is hereby given that City Council will hold a Public Hearing on March 24, 2021
at 6:00 p.m. to consider funding recommendations for proposed FY 2021-22 activities
funded through the federal Community Development Block Grant (CDBG) program.

The City of Encinitas expects to receive a FY 2021-22 grant award of \$348,376 and real-
locating \$5,400 in prior year funds, of which an estimated \$52,256 is being considered
for public services, \$69,675 is being considered for program administration and fair
housing, and \$231,845 is considered for other activities. The funding recommendations
include the following: homeless prevention and shelter and senior services; program
administration and fair housing activities; and public infrastructure improvements to
address ADA compliance.

The FY 2021-22 CDBG funding recommendations Agenda Report will be available the
week prior to the public hearing on the City's website at www.encinitasca.gov under
Agendas and Webcasts. Please contact Nicole Piano-Jones, Management Analyst at
(760) 942-2237 or npiano@encinitasca.gov. Public can participate during the public
hearing on March 24, 2021 by following these instructions:

PUBLIC COMMENT PROCEDURES FOR CITY COUNCIL MEETINGS

PUBLIC COMMENT PRIOR TO THE MEETING: To submit a comment in writing,
email cityclerk@encinitasca.gov and include the agenda item number and/or title of
the item in the subject line. If the comment is not related to an agenda item, indicate
Oral Communication in the subject line. All e-mail comments received by 3:00 p.m. on
the day of the meeting will be emailed to the City Council members and made a part
of the official record. Please note, e-mail comments received prior to the meeting will
no longer be read at the meeting. If you would like to share your comments during the
meeting, please follow the instructions below.

**PUBLIC COMMENT DURING THE MEETING (including oral communications, and
comments related to consent calendar items and action items):** To provide public com-
ment during the meeting, you must register by 2:00 p.m. on the day of the meeting
to join the City Council Meeting webinar. You do not need to register to watch but
must register if you wish to speak. Members of the public will not be shown on video;
they will be able to watch and listen, and to speak when called upon. Each speaker is
allowed three (3) minutes to address the City Council. Please be aware that the May-
or has the authority to reduce equally each speaker's time to accommodate a larger
number of speakers. All comments are subject to the same rules as would otherwise
govern speaker comments at the meeting. Speakers are asked to be respectful and
courteous. Please address your comments to the City Council as a whole and avoid per-
sonal attacks against members of the public, elected officials, and city staff. To register
to speak at this meeting, go to: [https://encinitas.zoom.us/webinar/register/WN_H_vDh-
qmZQW-dJYuWdvIOpg](https://encinitas.zoom.us/webinar/register/WN_H_vDh-qmZQW-dJYuWdvIOpg)

THE ABOVE-MENTIONED AGENCY IS AN EQUAL OPPORTUNITY PUBLIC ENTI-
TY AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, ETHNIC
ORIGIN, NATIONAL ORIGIN, SEX, RELIGION, VETERANS STATUS OR PHYSICAL
OR MENTAL DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICE.
IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT/SECTION 504
REHABILITATION ACT OF 1973, IF YOU NEED SPECIAL ASSISTANCE TO PARTIC-
IPATE IN THESE MEETINGS, PLEASE CONTACT THE CITY CLERK AT (760) 633-
2601 AT LEAST 72 HOURS PRIOR TO THE MEETING.

03/12/2021 CN 25189

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P.O. Box 232550
Encinitas, CA 92023
(760) 436-9737

Proof of Publication

STATE OF CALIFORNIA, ss.
COUNTY OF SAN DIEGO,

I am a citizen of the United States and a resident of the
county aforesaid;

I am over the age of eighteen years, and not a party to or
interested in the above entitled matter.

I am principal clerk of the printer of The Coast News, a
newspaper printed and published weekly and which newspaper has
been adjudged a newspaper of general circulation for the cities of
Carmel Valley, Del Mar, Solana Beach, Encinitas/Cardiff,
Carlsbad, Oceanside, Rancho Santa Fe, Vista, San Marcos,
Escondido, the County of San Diego and the County Judicial
District by the Superior Court of the State of California, County of
San Diego (8/4/94, #677114, B2393, P396); and that the notice, of
which the annexed is a printed copy, has been published in, each
regular and entire issue of said newspaper and not in any
supplement thereof on the following dates, to-wit:

March 26, 2021

I certify under penalty of perjury that the
foregoing is true and correct. Executed at
Encinitas, County of San Diego, State of
California on this 26th of March 2021.



Clerk of the Printer

Space above for County Clerk's Filing Stamp

NPJ

**CITY OF ENCINITAS
PUBLIC NOTICE
NOTICE OF PUBLIC MEETING
NOTICE OF AVAILABILITY OF PUBLIC REVIEW
AND COMMENT**

Draft Action Plan (FY 2021-22)
For Community Development Block Grant (CDBG) Program

PLACE OF MEETING: Council Chambers, Civic Center
505 S. Vulcan Avenue
Encinitas, CA 92024

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT/SECTION 504 REHABILITATION ACT OF 1973 AND TITLE VI, THIS AGENCY IS AN EQUAL OPPORTUNITY PUBLIC ENTITY AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, ETHNIC ORIGIN, NATIONAL ORIGIN, SEX, RELIGION, VETERANS STATUS OR PHYSICAL OR MENTAL DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICE. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CITY CLERK AT (760) 633-2601 AT LEAST 72 HOURS PRIOR TO THE MEETING.

Notice is hereby given that City Council will hold a Public Hearing on **Wednesday, April 28, 2021 at 6:00 p.m.** to consider the approval of the City of Encinitas' FY 2021-22 Annual Action Plan. The draft FY 2021-22 Action Plan will be available for public review and comment from March 26, 2021 through April 26, 2021. The Annual Action Plan provides CDBG funding for activities FY 2021-2022 program year (July 1, 2021 - June 30, 2022).

The Draft FY 2021-22 Annual Action Plan is available for review on the City's website at <https://encinitasca.gov/Residents/Housing-Resources/Community-Development-Block-Grant-Program>. Due to the COVID-19 outbreak, effective March 18, 2020, all City facilities are closed to the public. Hard copies of the draft document will be mailed or e-mailed upon request. Should City facilities re-open during the public review period, copies will be available at City Hall, Encinitas and Cardiff Libraries, and the Senior and Community Center. The public review period was advertised in a local newspaper, direct email notification, and on the City's Website.

Please submit all comments and questions in writing to: Nicole Piano-Jones, Management Analyst, at npiano@encinitasca.gov or 505 S. Vulcan Avenue, Encinitas, CA 92024. The public may also provide comments at the City Council public meeting on April 28, 2021 at 6:00 p.m.

Public participation during the public hearing on April 28, 2021 by following these instructions:

PUBLIC COMMENT PRIOR TO THE MEETING: To submit a comment in writing, email cityclerk@encinitasca.gov and include the agenda item number and/or title of the item in the subject line. If the comment is not related to an agenda item, indicate Oral Communication in the subject line. All e-mail comments received by 3:00 p.m. on the day of the meeting will be emailed to the City Council members and made a part of the official record. Please note, e-mail comments received prior to the meeting will no longer be read at the meeting. If you would like to share your comments during the meeting, please follow the instructions below.

PUBLIC COMMENT DURING THE MEETING (including oral communications, and comments related to consent calendar items and action items): To provide public comment during the meeting, you must register by 2:00 p.m. on the day of the meeting to join the City Council Meeting webinar. You do not need to register to watch but must register if you wish to speak. Members of the public will not be shown on video; they will be able to watch and listen, and to speak when called upon. Each speaker is allowed three (3) minutes to address the City Council. Please be aware that the Mayor has the authority to reduce equally each speaker's time to accommodate a larger number of speakers. All comments are subject to the same rules as would otherwise govern speaker comments at the meeting. Speakers are asked to be respectful and courteous. Please address your comments to the City Council as a whole and avoid personal attacks against members of the public, elected officials, and city staff. To register to speak at this meeting, click on the agenda and follow the instructions: <https://encinitasca.gov/Government/Agendas-Webcasts>.

03/26/2021 CN 25236

January 25, 2021 CBDG Applicant Workshop Materials

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

APPLICANT WORKSHOP

- **FISCAL YEAR (FY) 2021-22**
- **CARES (CDBG-CV)**

Hosted By: City of Encinitas
January 25, 2021

AGENDA & FORMAT

AGENDA

- Introductions
- PPT Presentation (FY 2021-22 then COVID-19)
- Q & A

FORMAT

- Meeting Recorded
- PPT & Video Available
- Host Mute All
- Use Chat or Raise Hand for Comments & Questions

CDBG OVERVIEW

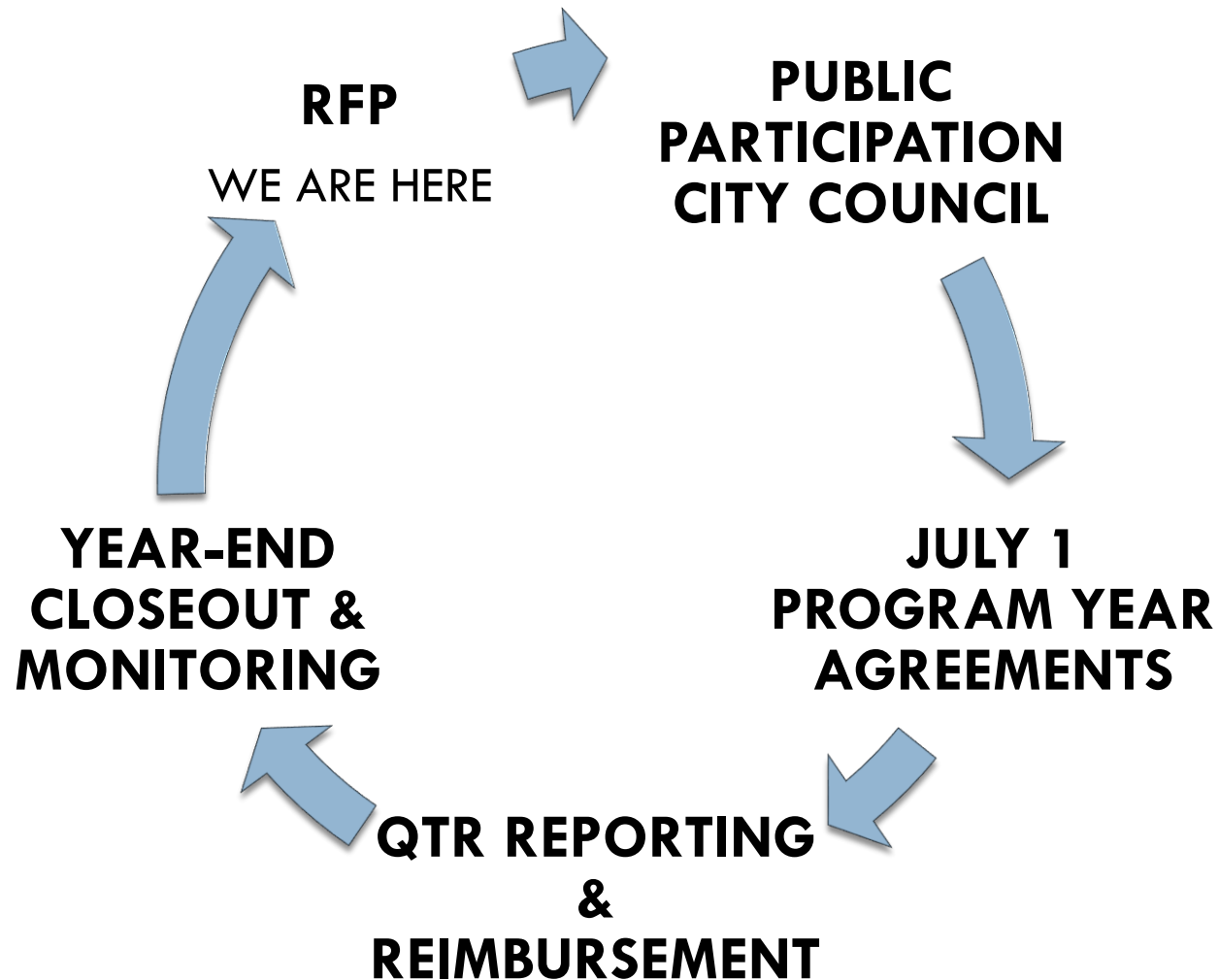
- 1974 Enacted by President Ford
 - Housing and Community Development Act
 - Distribute \$\$\$ to Address Needs Locally
- Department of Housing and Urban Development (HUD)
 - Congress Appropriates Funds
 - Annual Entitlement Awards – Formula Allocation

CDBG & ENCINITAS

- Entitlement community since 1990
- ~ \$300,000 annually
- City Council
 - Approves funding recommendations and plans
 - Five-year Consolidated Plan sets priorities and goals
 - Annual Plan funds activities

City Website: [Community Development Block Grant](#)

FUNDING CYCLE



CDBG - BASIC ELIGIBILITY

ALL ACTIVITIES MUST....

- 1. MEET NATIONAL OBJECTIVE**
- 2. BE AN ELIGIBLE USE OF FUNDS**
- 3. MEET CITY PRIORITY**

1. NATIONAL OBJECTIVES



1. Benefit low-income **individuals** or **neighborhoods**
2. Prevention/Elimination of Slum or Blight; or
3. Address Community Urgent Need

LOW-MOD QUALIFICATION

LOW-MOD CLIENTELE (LMC)

- Low-Income Encinitas Residents
- At or below 80 percent of area median income
- Maintain Documentation to Verify Eligibility

LOW-MOD AREA (LMA)

- Eligible Census Block Groups

LOW-MOD HOUSING (LMH)

- Low-Income Renters or Homeowners

2020 Income Limits	
1	\$59,950
2	\$68,500
3	\$77,050
4	\$85,600
5	\$92,450
6	\$99,300

LMC – PUBLIC SERVICE

- Program must...
 - ▣ Document each client's eligibility
 - ▣ Limit Indirect Costs - must include request in application w/Cost Allocation Plan
- 15% Funding Cap
 - ▣ FY 2021-22 funding estimated: \$50,745
- Typical Programs Include
 - ▣ Homeless prevention
 - ▣ Senior services

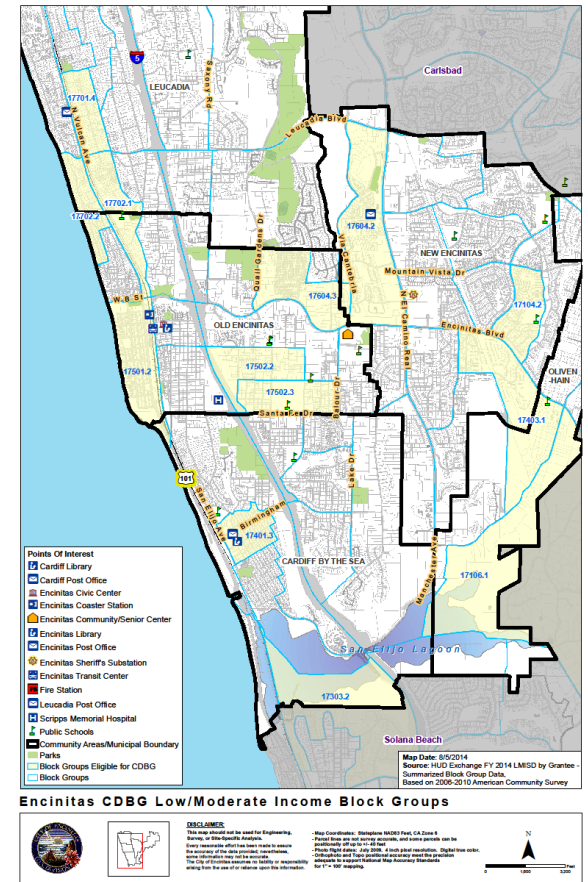
FACILITY IMPROVEMENTS

- Clientele OR Area Benefit
 - Income documentation required for Clientele
- Not subject to funding caps
 - Estimated FY 2021-22 funding: \$219,898
- Typical Projects Include:
 - ADA Improvements
 - Street Drainage Projects
 - Sidewalks
- Subject to federal construction requirements

LOW-MOD AREA (LMA)

Projects Must....

- ❑ Located in eligible census block group
- ❑ Service area eligible (who benefits from activity?)
- ❑ Located in primarily residential area



LOW MOD - HOUSING

LMH PROJECTS MUST

- Not subject to funding caps
- Low-Mod Housing Eligibility
 - ▣ Assist owner-occupied households (100%)
 - ▣ Assist renter-occupied (51%)
 - ▣ Typical Projects Include:
 - Acquisition
 - Rehabilitation
 - Relocation
 - Site Clearance

2. ELIGIBLE/INELIGIBLE USE OF FUNDS

ELIGIBLE

- ❑ Acquisition/Disposition
- ❑ Public Facility Improvements
- ❑ Clearance/Remediation
- ❑ Public Services
- ❑ Relocation
- ❑ Rehabilitation/Preservation
- ❑ Lead Based Paint
- ❑ Planning/Administration

INELIGIBLE

- ❑ General Conduct of Government
- ❑ General Government Expenses
- ❑ Political Activities

Eligible only under special circumstances:

- ❑ Equipment purchase
- ❑ New Housing Construction
- ❑ Income Payments

3. FY 2020-25 CONSOLIDATED PLAN

■ HIGH PRIORTIY

- Homeless services and shelter
- Renters and homeowner assistance
- Public Improvements & Facilities
- Fair Housing
- Public Services for LMI & Special Needs

FEDERAL REQUIREMENTS

*** IMPORTANT ***

ALL CDBG FUNDED
ACTIVITIES MUST
COMPLY WITH
ADDITIONAL FEDERAL
REQUIREMENTS

- Americans with Disabilities
 - ▣ Facility/Program Accessibility
- Fair Housing and Equal Employment
 - ▣ Policies of Non-Discrimination
- Limited English Proficiency
 - ▣ Provide Access to Limited English Clients
- Davis-Bacon
 - ▣ Construction projects over \$2,000
- Section 3
 - ▣ Construction projects over \$100,000

CITY OF ENCINTIAS REQUIREMENTS

- Current Business Registration
- Certification of General Liability
- CDBG Subrecipient Agreement
- Minimum Grant Award of \$5,000
- Organization Operations and Fiscal Capacity

CDBG + CARES ACT = CDBG-CV

- CARES ACT Approved by President Trump in 2020
- HUD Administers
 - ▣ CDBG Program Waivers – FY 2019-20; FY 2020-21
 - ▣ Additional Funds (CDBG-CV)
- Prevent, Prepare, and Respond to Coronavirus
- CDBG-CV1: \$209,521
- CDBG-CV3: \$343,060
 - ▣ Rental Assistance
 - ▣ Homeless Services and Outreach
 - ▣ Fair Housing
 - ▣ Other Public Services

CDBG-CV EMERGENCY RENTAL ASSISTANCE

- Program Parameters
 - Online Application
 - Marketing
 - Encryption
 - Property Owner Agreement Required
 - Source Documentation and Certifications Required
 - Rental Arrearages
 - One Payment City – Owner

CDBG-CV HOMELESS OUTREACH & SERVICES

- Social Worker, Education, Outreach
 - At-risk, hard to reach groups
 - HMIS & Continuum of Care
 - Work Closely with City and Existing Partners

CDBG-CV FAIR HOUSING SERVICES

- Education, Outreach, Services
 - Eviction Moratoria
 - Tenant and Owner Rights/Responsibilities
 - Investigate & Pursue Fair Housing Claims

CDBG-CV OTHER PUBLIC SERVICES

- Serve Encinitas Low-Income Residents
 - Personal Protective Equipment
 - Additional Staffing
 - Program Modifications
 - Additional Program Materials

TIMELINE

Encinitas
CDBG
Fiscal Year
(FY) JULY 1
– JUNE 30

January 25, 2021 (TODAY)	Applicant Workshop
February 3, 2021 5:30pm	Applications Due
February-April	Public Participation City Council Action
May-June	HUD Approval
June →	Subrecipient Agreements
Oct., Jan., April	Quarter Report & Invoice
May – June	Monitoring & Closeout

READY TO APPLY?

- Eligible Program or Project?
- Experience with CDBG?
- Financial Capacity?
- Reviewed City Documents and Requirements?

THANK YOU!

Nicole Piano-Jones, Management Analyst
(760) 943-2237, npiano@encinitasca.gov

Cindy Schubert, Program Assistant
(760) 633-2726, cschubert@encinitasca.gov

<https://encinitasca.gov/Residents/Housing-Resources/Community-Development-Block-Grant-Program>

City Council Agenda Reports

March 24, 2021 - Item 8E

https://encinitas.granicus.com/MetaViewer.php?view_id=7&clip_id=2370&meta_id=121230

April 28, 2021 - Item 8K

https://encinitas.granicus.com/MetaViewer.php?view_id=7&clip_id=2391&meta_id=122284

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Annual Action Plans

Quality Checks Results

[Return](#)

City of Encinitas Comments and Explanations

- Error, AP-20: No target area designated for Action Plan Goal [Fair Housing].
- Error, AP-20: No target area designated for Action Plan Goal [Shelter and Services for Homeless].
- Error, AP-20: No target area designated for Action Plan Goal [Public Services].
- Error, AP-20: No target area designated for Action Plan Goal [Public Improvements].
- Error, AP-35: No target area designated for Project [Program Administration].
- Error, AP-35: No target area designated for Project [Homeless Programs].
- Error, AP-35: No target area designated for Project [Public Services].
- Error, AP-35: No target area designated for Project [Fair Housing].
- Error, AP-35: No target area designated for Project [Capital ADA Improvements].

- Warning, AD-25: No alternate or local data sources were designated for Needs Assessment and Market Analysis data.
- Warning, AP-05: One or more Executive Summary fields are blank.
- Warning, AP-65: Homeless and Other Special Needs Activities narrative is blank.

The City of Encinitas does not have any target areas identified.

The City of Encinitas does not have AD-25 and AP-65 screens in IDIS.

No fields in the AP-05 Executive Summary screen are blank.

[Return](#)

Activity
Add
Search
Search HOME/HTF
DBG Cancellation

Project
Add
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Consolidated Plans
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Annual Action Plans
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Consolidated Annual Performance Evaluation Report
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Utilities
Home
Data Downloads
Print Page
Help

Links
Contact Support
Rules of Behavior
PD Home