



**HERITAGE TREE NOMINATION
CITY OF ENCINITAS
DEVELOPMENT SERVICES DEPARTMENT**

505 South Vulcan Avenue
Encinitas CA 92024
(760) 633-2710

*in version #
6258 PW or 6529PW
resubmitting 9.22.22*

1220 Melba – Heritage Tree
Application –
Publicly Maintained Trees
Tree No: 6528PW TREE

HERITAGE TREE

Urban Forest Management Program Administrative Manual Procedures Section 9.00

The Planning Commission may designate a tree or trees as a Heritage Tree/s upon finding that it/they is/are unique and of importance to the community due to any of the following factors:

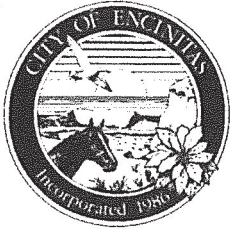
1. The tree/s is/are one of the oldest and largest of its species.
2. The tree/s is/are of unique form or species.
3. The tree/s has/have historic significance due to an association with an historic building, site, street, person or event.
4. The tree/s is/are a defining landmark or significant outstanding feature of a neighborhood.

For a tree/s to be considered for designation as a Heritage Tree, a nomination form must be submitted to the Planning Division. The tree/s will be inspected by staff to make sure all designation criteria are met. The nomination request along with the results of staff's inspection will be forwarded to the Environmental Advisory Commission (EAC) for evaluation. If the nomination is approved by the EAC, the nomination will be forwarded to the Planning Commission for final approval.

Heritage Tree Designation Process:

1. The nomination form (attached) is submitted in person to the Planning Division at the above address or mailed to the same.
2. Nomination requests are gathered throughout the quarter year (January to March, April to June, July to September, and October to December).
3. At the end of a quarter, the nomination requests received are processed by Planning Division staff and routed for review to the Parks and Recreation Department, Public Works Department, and/or a City Arborist, as applicable, depending on the locations of the tree/s and nature of the requests.
4. Once the staff evaluation is completed, the nomination requests and staff evaluation are presented to the EAC for the EAC to make recommendations to the Planning Commission.
5. The EAC recommendations are presented along with the staff evaluations to the Planning Commission for final determinations on the nomination requests. Upon a finding by the Planning Commission that one of the above factors is applicable to a nominated tree/s, the tree/s shall be designated as Heritage Trees.
6. All trees designated as Heritage Trees will be included in a list with specific tree locations. The list will be available at the Planning Division at the above address.
7. All trees designated as Heritage Trees will be subject to the provisions of the Urban Forest Management Program Administrative Manual Procedures.
8. Trees may be removed from the list of Heritage Trees by the Planning Commission upon its own motion or upon approval of a written request for removal from the property owner. Removal of a tree from the list of Heritage Trees shall proceed through the same process outlined above for designation.
9. The designation or removal of designation as a Heritage Tree may be appealed in accordance with the procedures set forth in Chapter 1.12 of the Municipal Code (Appeals).

Any tree, including designated Heritage Trees and trees nominated for Heritage Tree designation, that is determined to be a *hazardous tree* may be removed without notice in accordance with Section 6.00 of the Urban Forest Management Program Administrative Manual Procedures.



HERITAGE TREE NOMINATION FORM
CITY OF ENCINITAS
DEVELOPMENT SERVICES DEPARTMENT

505 South Vulcan Avenue
Encinitas CA 92024
Phone (760) 633-2710

Application No. _____
Date of Application: _____
Community Area: _____

Please complete the following. Submit the completed form in person at the Planning Division or by mail to the address above.

APPLICANT:

Name: Kessler, Jeryl Anne Phone: [REDACTED]

(Last, First, Middle Initial)

email: _____

Organization: MASHE Melba Alliance for Health and Safe Environment Phone: [REDACTED]

Address: _____

City Encinitas State CA Zip 92024

Jeryl Anne Kessler

9.22.22

Signature of Applicant

Date

Jeryl Anne Kessler

Print or Type Signatory's Name

If the tree/s is/are on private property, the property owner must provide written authorization.

Provide a copy of the Grant Deed for ownership verification.

Applications not properly authorized or submitted without a Grant Deed will be rejected.

PROPERTY OWNER(S):

Name: _____ at this point Staver or city easement Phone: _____

(Last, First, Middle Initial)

email: _____

Address: 1220 Melba –

City: Encinitas State: CA Zip: 92024

City

9.22.22

Signature of Applicant, Owner or Authorized Agent*

Date

Print or Type Signatory's Name

*If applicant or authorized agent signs for owner, provide a letter of authorization signed by owner.

TREE INFORMATION

Location: 1220 Melba Road

(Please provide property address or nearest property address if possible.)

Nearest Cross Street/s: Crest and Melba road

(continued on next page)

TREE INFORMATION (continued)

Tree Species: Pinus torreyana Torrey Pines

Estimated Height: 30' – 45' Est. Canopy Width: 22" Est. trunk diameter*:

*Trunk diameter should be estimated approximately 4½ feet above the ground.

Condition (health): good to fair

Estimated Tree Age: 20 to 28 years

• Estimated Planting Date: Between

Estimated Planting Date: 1994 and 2002

Specific proof of planting date may be difficult to determine, but an estimate based on the age of surrounding development and/or the size of the tree is adequate.

HISTORY AND NOTES

Provide any history or notes you have about this tree or these trees. Please feel free to attach any additional history information separately. **Include photos of the nominated tree/s with this nomination form. PHOTOS OF THE TREE/S ARE REQUIRED FOR THIS FORM TO BE ACCEPTED.**

This tree should be included in the tree tunnel or row application ~~but~~
but for the moment are put on pause until the city determines the fate of
the frontage property of Melba road

1220 Melba – Heritage Tree Application – Publicly Maintained Trees

- **Tree No: 6528PW TREE**
- **Tree Species: *Pinus torreyana***
- **Height: 30' – 45'**
- **Diameter: 22"**
- **Health: Fair**
- **Estimated Tree Age: 20 to 28 years**
- **Estimated Planting Date: Between 1994 and 2002**

