



CITY OF ENCINITAS INFRASTRUCTURE TASK FORCE

MEETING MINUTES
MONDAY, AUGUST 7, 2023
Encinitas City Hall, Poinsettia Room

Archived Committee Recordings may be viewed on the City's webpage at:
<https://encinitasca.gov/Government/Agendas-Webcasts>

CALL TO ORDER / ROLL CALL

Chair Culp called the meeting to order at 5:00 p.m.

Present: Task Force Members: Linda Culp (Chair), Scott Maloni (Vice Chair), Kendra Rowley, Nicole Moreland, Richard (Dick) Stern, Nivardo Valenzuela, Dianna Mansi Nunez, via teleconference from 466 N. Coast Highway 101, Encinitas, CA 92024

Absent: Brandi Lewis, Taks Force Coordinator

Staff Representatives: Jill Bankston, Engineering Department Director/City Engineer and Task Force Manager; Amanda Bariteau

Other Attendees: Edgar Torres, Kimley-Horne; Teresa McBroom, Finance Director

CHANGES TO THE AGENDA

(Announce Administrative Changes to the Agenda in compliance with the Brown Act.)

a. None

1. ORAL COMMUNICATIONS/PUBLIC COMMENT

a. None

2. APPROVAL OF MEETING MINUTES OF THE JULY 24, 2023 MEETING

- a. RECOMMENDED ACTION: Approve Minutes
- b. ACTION: Approved (Maloni/Moreland, 7-0)

3. PRESENTATION AND DISCUSSION OF MASTER PROJECT LIST

- a. RECOMMENDED ACTION: Review and Discussion of Master Project List
- b. ACTION: Receive presentation from Edgar Torres, Kimley-Horn.
- c. General Committee Discussion and Direction on the Following Topics:
 - o Drainage Projects and Facilities Condition Assessment/Implementation will be listed as a program vs itemized projects. The last facilities assessment was approx. 10 years ago, so specific projects are not known until a new assessment can be done.
 - o Discussion and consideration for ITF to provide ranking on the Enterprise Fund/Utility projects; general consensus to address the 292 project line items

first. Enterprise projects were presented as informational and project ranking falls outside the scope of ITF.

- ITF requested the following actions/information:
 - Presentation to be posted to the Website tomorrow.
 - Consultant to double check if identified funding is included in the total ask for Coastal Management.
 - Include the staff ranking in the list
 - “Donut Chart” projects be tagged/referenced in the Matrix

4. PRESENTATION AND DISCUSSION OF Q&A MATRIX

- a. RECOMMENDED ACTION: Review and Discussion of Q&A Matrix.
- b. ACTION: Receive presentation from Edgar Torres, Kimley-Horn.
- c. General Committee Discussion and Direction on the Following Topics:
 - SANDAG is considering a sales tax increase which may impact a possible local tax increase.
 - Current/potential Mello Roos and requirements.
 - TOT Tax rates in Encinitas vs other cities; options/ability to split TOT tax at different rates based on category (Short Term Rentals vs Hotels).
 - ITF requested the following actions/information:
 - Why Sales Tax is capped at 8.25% for Encinitas when other cities have higher rates (Line Item 7).
 - Breakdown of property tax revenues.
 - Historical information on any previous TOT rate increases
 - Breakdown of total TOT tax dollars received, separated by source (short term rentals vs hotels)
 - Add recent fee updates (Parks and Rec, Planning and Engineering) to ITF Resource Page

7. ADDITIONAL PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)

- a. None

8. NEXT MEETING: Monday, August 28, 2023
Primary Topic: Funding Opportunities and Potential New Revenue Amount

9. ADJOURNMENT **6:05pm**