

**CITY OF ENCINITAS**  
**INFRASTRUCTURE TASK FORCE**  
**MEETING NOTICE**  
**MONDAY, JANUARY 8, 2024**  
**5:00 PM – 7:00 PM**  
**Encinitas City Hall, Poinsettia Room**

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT/SECTION 504 REHABILITATION ACT OF 1973 AND TITLE VI, THIS AGENCY IS AN EQUAL OPPORTUNITY PUBLIC ENTITY AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, ETHNIC ORIGIN, NATIONAL ORIGIN, SEX, RELIGION, VETERAN STATUS OR PHYSICAL OR MENTAL DISABILITY IN EMPLOYMENT OR THE PROVISION OF SERVICE. IF YOU REQUIRE SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT BRANDI LEWIS AT 760-633-2774 AT LEAST 72 HOURS PRIOR TO THE MEETING.

**CALL TO ORDER / ROLL CALL**

Committee Members: Linda Culp (Chair), Scott Maloni (Vice Chair), Nicole A. Moreland, Dianna Mansi Nunez, Kendra Rowley, Richard (Dick) Stern, Nivardo Valenzuela

**CHANGES TO THE AGENDA**

**AGENDA ITEMS**

**1. PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)**

*To speak on items, please submit a speaker slip to the Committee Secretary. Comments may be sent via email to [blewis@encinitasca.gov](mailto:blewis@encinitasca.gov). Email comments will be forwarded to the Committee and included in the meeting record.*

**2. APPROVAL OF MEETING MINUTES OF THE DECEMBER 18, 2023 MEETING**

- a. **ATTACHMENT: Draft Meeting Minutes from the December 18, 2023 Meeting**
- b. **RECOMMENDED ACTION: Approve Minutes**

**3. FINALIZE RANKING OF THE PROJECT LIST (carry over)**

- a. **RECOMMENDED ACTION: ITF Discussion and Direction on Final Project List Ranking**

**4. REVIEW DRAFT PURPOSE STATEMENT & REPORT OUTLINE**

- a. **RECOMMENDED ACTION: ITF Discussion and Direction on Draft Purpose Statement & Outline**

**5. ADDITIONAL PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)**

*To speak on items, please submit a speaker slip to the Committee Secretary.*

**6. NEXT MEETING: Monday, January 22, 2024**

**Primary Topic: Review of Polling Results and Draft ITF Report**

**7. ADJOURNMENT**

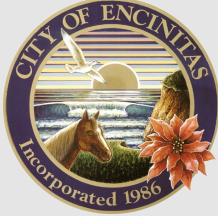
---

I, Brandi L. Lewis, certify that I caused the above Notice/Agenda to be posted on the City Hall bulletin board on December 21, 2023.

  
\_\_\_\_\_  
**Infrastructure Task Force Committee Secretary**

---





**CITY OF ENCINITAS**  
**INFRASTRUCTURE TASK FORCE**  
**MEETING MINUTES**  
**MONDAY, DECEMBER 18, 2023**  
**Encinitas City Hall, Poinsettia Room**

**CALL TO ORDER / ROLL CALL**

Chair Culp called the meeting to order at 5:07 pm

Present: Task Force Members: Linda Culp (Chair), Scott Maloni (Vice Chair), Nicole Moreland, Dianna Mansi Nunez, Dick Stern,

Absent: Nivardo Valenzuela, Kendra Rowley

Staff Representatives: Jill Bankston, Engineering Department Director/City Engineer/ Task Force Manager; and Brandi Lewis, Task Force Coordinator

Other Attendees: Amy Restelli, Caralee Jaeckel and Kirk Ammerman of Kimley Horne and Associates.

**CHANGES TO THE AGENDA**

(Announce Administrative Changes to the Agenda in compliance with the Brown Act.)

- a. None
- 1. PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)**
  - a. None
- 2. APPROVAL OF MEETING MINUTES OF THE NOVEMBER 27, 2023 MEETING**
  - a. RECOMMENDED ACTION: Approve Minutes
  - b. ACTION: Motion to approve the minutes of the November 27, 2023 meeting.  
APPROVED 4-0-1-2 (Moreland/Nunez; Stern Abstain; Valenzuela, Rowley Absent)
- 3. RANKING OF THE PROJECT LIST**
  - a. RECOMMENDED ACTION: ITF Discussion and Direction on Final Project List Ranking
  - b. ACTION: Committee general discussion and review of the Ranking Rubric and Criteria.  
Committee Direction on the Following Actions:
    1. Jill Bankston to review projects and add additional project context, where needed.
    2. Kimley Horne to update criteria and ranking rubric as directed. Any changes will be highlighted. A new link to the ranking rubric will be send and a summary of updates provided.
    3. ITF Members to reassess ranking of the top 40 projects by Wed. Jan. 2, 2024.
  - c. Kirk Ammerman with Kimley Horn and Associates spoke about his experience with various alternative funding options and shared various funding strategies for ITF consideration at the Feb. 5<sup>th</sup> meeting.

4. ADDITIONAL PUBLIC COMMENT ON AGENDA RELATED ITEMS (3 MINUTES/SPEAKER)
  - a. None
5. NEXT MEETING: Monday, January 8, 2024. Primary Topic: Final Project Ranking, Draft Purpose statement and Outline
6. ADJOURNMENT (8:04 pm)

DRAFT