



ENCINITAS HOUSING AUTHORITY

FAMILY OBLIGATIONS FOR SECTION 8 APPLICANTS/PARTICIPANTS (Notice of Disqualification Conditions)

1. **The family must** supply any information that the Encinitas Housing Authority (HA) or the Department of Housing and Urban Development (HUD) determines to be necessary. The information requested may include evidence of citizenship or eligible immigration status, and information for use in a regularly scheduled reexamination or interim reexamination of family income and composition.
2. **The family must** report any increases or decreases in income within 14 days of its occurrence. All information the family provides must be true and complete.
3. **The family must** disclose and provide verification of social security numbers and sign and submit consent forms for obtaining information.
4. **The family must** notify the HA in writing, within 14 days, when the family is away from the unit for a period of 30 or more consecutive days, and the reason for the absence. The family may not be absent from the unit for more than 90 consecutive days, under any circumstances.
5. **The family must** allow the HA to inspect the unit at reasonable times and after reasonable notice.
6. **The family must** issue a 30 day written notice to the HA and the owner before moving out of the unit or terminating the lease. If moving with continued assistance, any monies owed to the HA must be repaid.
7. **The family must** use the assisted unit for residence by the family. The unit must be the family's only residence.
8. **The family must** notify the HA within 14 days, in writing, of the birth, adoption, or court-awarded custody of a child.
9. **The family must** request HA prior written approval to add any other family member as an occupant of the unit
10. **The family must** promptly notify the HA in writing if any family member no longer lives in the unit.
11. **The family must** give the HA a copy of any owner eviction notice within 3 days of receipt.
12. **The family must** pay utility bills and supply appliances that the owner is not required to supply under the lease.
13. **The family must NOT** own or have any interest in the unit (other than in a cooperative, or the owner of a manufactured home leasing a manufactured home space).
14. **The family must NOT** commit any serious or repeated violation of the lease.
15. **The family must NOT** commit fraud, bribery or any other corrupt or criminal act in connection with the Section 8 Program, or engage in threatened abusive or violent behavior toward HA personnel.
16. **The family must NOT** participate in illegal drug or violent criminal activity.



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- 17. **The family must NOT** sublease or let the unit, assign the lease or transfer the unit.
- 18. **The family must NOT** receive Section 8 tenant-based rental assistance while receiving another form of housing subsidy, for the same unit or a different unit under any other Federal, State or local housing assistance program.
- 19. **The family must NOT** damage the unit or premises (other than damage from ordinary wear and tear) or permit any guest to damage the unit or premises.
- 20. **The family must NOT** breach an agreement with the HA to pay amounts owed to the HA, or fail to pay amounts owed to another HA.
- 21. **The family must** be present for all scheduled appointments or inspections with the HA. If unable to keep an appointment/inspection, then the family must call in advance to reschedule.

I/We certify that as a Section 8 participant I/we must adhere to the above program regulations. Failure to adhere to these regulations may result in the termination of my eligibility for Section 8 Rental Assistance.

Head of Household and any additional family members in household, age 18 and over, must sign and date.

x _____	DATE _____
Head of Household	
x _____	DATE _____
Additional Member of Household, age 18 and above	
x _____	DATE _____
Additional Member of Household, age 18 and above	
x _____	DATE _____
Additional Member of Household, age 18 and above	
x _____	DATE _____
Additional Member of Household, age 18 and above	