CITY OF ENCINITAS

TRANSIENT OCCUPANCY TAX - EXEMPTION CLAIM FORM

MOTEL/HOTEL NAME _____

GOVERNMENTAL EXEMPTION

Dates of Occupancy: _____ through _____

Total Rent Paid:

$ _____

Indicate amount of rent collected that is subject to exemption for this reporting period when: person is a federal or state officer or employee of a foreign government who is exempt by express provision of federal law or international treaty.

DECLARATION OF MOTEL/HOTEL GUEST

I declare, under penalty of perjury, that the occupancy of the facilities above have been (or will be) furnished for the exclusive use of the governmental agency named below and that such charges are incurred in the performance of my official duties as a representative or employee of such governmental agency.

_____   _____
Name of Employer   Title/Rank (if applicable)

_____   _____
Name of Guest (Printed)   Signature of Guest

Work Phone: (   )   _____   Dated: _____

ATTENTION MOTEL/HOTEL: * This form must accompany your monthly tax return in order to receive the exemption.

CITY OF ENCINITAS

TRANSIENT OCCUPANCY TAX - EXEMPTION CLAIM FORM

MOTEL/HOTEL NAME _____

30 + DAYS' STAY

Unless otherwise noted in Municipal Code Chapter 3.12, exemption from Transient Occupancy Tax begins on the 31st day of an uninterrupted stay.   Indicate the date of the 31st day of occupancy and the dates exempted during the current reporting period.

Date of 31st day: _____

Dates exempted for this reporting period: _____ through _____

$ _____

Indicate rent collected that is subject to exemption for this reporting period <u>only</u>.

DECLARATION OF MOTEL/HOTEL GUEST

I declare, under penalty of perjury, that I have been a guest at the above named motel/hotel for more than 30 consecutive days.

_____   _____
Name of Guest (Printed)   Signature of Guest

                                                                                    Dated: _____

ATTENTION MOTEL/HOTEL: * This form must accompany your monthly tax return in order to receive the exemption.